



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **April 27, 2016** at Santa Monica College, HSS 301 Conference Room, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:05 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee  
Fran Chandler, Academic Senate President, Vice-Chair  
Mitra Moassessi, Academic Senate Representative  
Georgia Lorenz, Administration Representative  
Bob Dammer, Management Association President  
Katharine Muller, Management Association Representative  
Peter Morse, Faculty Association President  
Howard Stahl, Faculty Association Representative  
Jesse Randel, Associated Students President  
Martha Linden, Associated Students Representative

Others Present

Steve Chen  
Tre-shawn Hall-Baker  
Matt Hotsinpiller  
Hannah Lawler  
Erica LeBlanc  
Connie Lemke  
Walter Meyer  
Lee Peterson  
Dan Rojas  
Christine Schultz  
Esau Tovar  
Mike Tuitasi

DPAC Coordinator

Lisa Rose

III. Motion was made by Jesse Randel and seconded by Martha Linden to approve the minutes of the DPAC meeting on March 23 2016. *Unanimously approved.*

IV. Reports

A. Response from the Superintendent/President on DPAC recommendation of February 24, 2016:

I have received the recommendation from DPAC regarding a plan to address the issue of full-time faculty hiring. I am pleased to report that we are exceeding our commitment of hiring 23 new faculty previously recommended for 2016-2017. Each new faculty hire represents a long-term financial obligation which, along with future budget projections, must be factored into any decision on the number of new faculty to be hired in any given year. I am committed to increasing the percentage of full-time faculty and will do so within the constraints of annual budget projections, which will include all projected costs and on-going-funding needs.

B. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: Report deferred to presentation of the third quarter budget report (Agenda V-B).

The following was approved at the Budget Planning Subcommittee meeting on April 20, 2016:

The DPAC Budget Committee has reviewed and acknowledged the 3rd Quarter 2015-2016 Budget report.

Made By: Howard Stahl  
 Seconded by: Mario Martinez  
 Ayes: 11  
 Noes: 0  
 Abstain: 0  
*Passes Unanimously*

- College Services Planning Subcommittee: Mike Tuitasi and Joan Kang, Co-Chairs: The subcommittee is working with the Associated Students in reviewing data on students who have received food vouchers. Regarding the food service space formerly occupied by The Bread Factory, a request for a waiver has been submitted to the Board of Governors so that the subcommittee has the option to select a food vendor not based on cost. If the waiver is not granted, a lease will be limited to five year or less. Plans for the space are currently in the Department of State Architecture (DSA).
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee discussed the capital outlay plan, a possible bond issue in order to fund it and received the information that was prepared for the Board. It also discussed the Corsair article about the stadium and a report on air conditioning received from P2S for five buildings on campus and the Madison building, total estimated cost of \$8 million. It was requested that an update on the air conditioning issue be placed on the agenda for the next DPAC meeting,
- Human Resources Planning: Tre-Shawn Hall-Baker and George Davison, Co-Chairs: The subcommittee continues to review and revise the administrative regulation related on drug and alcohol testing for transportation employees.
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs. Motion was made by Howard Stahl and seconded by Mitra Moassessi that DPAC review and acknowledge the Technology Planning Subcommittee Objectives and Recommendations, 2015-2016. *Unanimously approved.*

#### B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair: The committee is working on several administrative regulations to reflect current practices, approved new courses in Entertainment Technology and Health and math, and revisions to degrees and certificates.
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: There are three programs left to review this spring. All programs not going through the six-year review are preparing for their annual reviews. The Program Review website has been redesigned. The programs scheduled for their six-year review next year are preparing for orientations.
- Student Affairs: Alexandra Tower, Chair, and Esau Tovar, Vice-Chair: Four administrative regulations have been approved by the Academic Senate. Two additional administrative regulations are currently being reviewed.

- Institutional Effectiveness: Christine Schultz, Chair, and Hannah Lawler, Vice-Chair: The committee is reviewing data to prepare its report to present DPAC in May.
  - Accreditation Update: Accreditation Update: The self-study is being edited and evidence is being gathered. The Chancellor's Office had set forth a set of guidelines for colleges offering the baccalaureate degree which were approved by the Board of Governors. Then, ACCJC responded with a policy that negates those guidelines. Leaders in the Chancellor's Office and the CEO's of each of the 15 pilot colleges submitted letters responding to ACCJC's position and attended a webinar in order to give feedback on the policies. It is anticipated that the policies will be voted on at ACCJC's June meeting. Until then, the college will proceed as planned with offering the baccalaureate degree courses.
- C. Associated Students: The Finance Committee approved \$15,000 for Celebrate America, still needs to be approved by the A.S. Board. They are working with campus police regarding smoking areas. They have been approached by creators of CORA to provide financial assistance for the production to go to Cannes. The Board approved a resolution in support of the Academic Senate for AB 798. The FLAVR program will expand next year and a spot for the food closet has been found. A.S. representative will be attending General Assembly next week.

V. Agenda

- A. Institutional Effectiveness Report/Dashboards, Student Success Scorecard, Institutional Effectiveness Partnership Initiative (IEPI): DPAC received a preview of these IE reports. They will be presented to the Board at its meeting on May 3<sup>rd</sup>.
- B. 2015-2016 Quarterly Budget Report: DPAC received the third quarter 2015-2016 Budget report.

Budget Committee recommendation: The following recommendation approved by the Budget Committee on April 6, 2016 was presented.

Recognizing that both CalPERS and CalSTRS have developed plans to address their unfunded liabilities and after thoroughly reviewing different options for the District to meet the increased costs of the upcoming CalPERS and CalSTRS rate increases, the DPAC Budget Committee recommends to DPAC that it reaffirm the District's approach to funding these additional costs and direct the Budget Committee to review this plan annually.

*DPAC unanimously reaffirmed the District's approach to funding these additional costs and directed the Budget Committee to review this plan annually.*

VI. Adjournment: 5 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

May 11, 25
June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the May 11, 2016 DPAC meeting.

B. Agenda

- Revised Schedule for Development of Master Plan for Education Update
- Status of Air-Conditioning for College Facilities