



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MAY 10, 2017
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 10, 2017** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:04 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Fran Chandler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administration Representative
Mitra Moassessi, Academic Senate Representative
Chris Bonvenuto, Management Association President
Katharine Muller, Management Association Representative
Peter Morse, Faculty Association President
Howard Stahl, Faculty Association Representative
Robert Villanueva, CSEA President
Terrance Ware, Associated Students President
Laura Zwicker, Associated Students Representative

Others Present

Jennifer Chen
Nate Donahue
Matt Hotsinpiller
Chase Matthews
Walter Meyer
Lee Peterson

III. Motion was made by Terrance Ware and seconded by Laura Zwicker to approve the minutes of the DPAC meeting on April 26, 2017 as amended. *Unanimously approved.*

VI. Reports

1. The Budget Planning Subcommittee passed a motion to review and discuss the Third Quarter Financial Report. *Unanimously approved*

IV. Superintendent/President Kathryn Jeffery approved the following recommendation forwarded by DPAC on April 26, 2017:

Motion was made by Howard Stahl and seconded by Georgia Lorenz to approve the following recommendation from Technology Planning Subcommittee and forward it to the Superintendent/President for consideration. *Unanimously approved.*

The Technology Planning Subcommittee recommends that all employees participate in a succinct and focused online Cybersecurity training when granted a SMC network account and annually thereafter.

Training should include, but not be limited to, the following areas:

- Acceptable Usage of District Equipment
- Password Management
- Email and Network Security
- Computer Virus Response
- Internet Usage and Downloading Software

V. Agenda

Public Comments - None

1. 75/25 Full-Time Faculty Hiring Plan (attached): The proposal recommended by the ad hoc full-time faculty hiring committee is for the District to achieve a 2.5% increase in full-time faculty in instruction and counseling each year.

Georgia Lorenz made the following motion; seconded by Chris Bonvenuto:

It is recommended that DPAC accept the 75-25 Full-Time Faculty ad hoc committee report. DPAC acknowledges the fiscal challenges faced by the District and forwards this report to the Superintendent/President for consideration as a methodology to increase the number and percentage of full-time faculty.

Following discussion, Chris Bonvenuto withdrew his second.

Mitra Moassessi made the following motion; seconded by Laura Zwicker:

DPAC supports and endorses the goal presented by the 75-25 Full-Time Faculty ad hoc committee to increase the percentage of instructional and counseling faculty by 2.5% per year toward achieving the goal of 75% full-time faculty.

Following a ten-minute caucus, it was stated that the administration would like to include recognition of the fiscal challenges faced by the District. The maker of the motion would not accept any amendment. Following is the vote on the motion as presented:

Ayes: 6 (Academic Senate, Associated Students, CSEA, Faculty Association)
Noes: 2 (Administration, Management Association)

VI. Adjournment: 4:20 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2016-2017

May 31

June 14, 28

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the May 31, 2017 DPAC meeting.

- Reports
 - DPAC Planning Subcommittees
 - Academic Senate Joint Committees
 - Strategic Planning Update
 - Response from Superintendent/President on DPAC recommendation, if any
- Budget
 - A. Tentative 2017-2018 Budget Report
 - B. May Revise (highlights)