



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **December 13, 2017** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:07 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Mitra Moassessi, Academic Senate Representative
Lisa Rose, Management Association Representative
Erica LeBlanc, Management Association Representative
Peter Morse, Faculty Association President
Tracey Ellis, Faculty Association Representative
Robert Villanueva, CSEA President
Lee Petereson, CSEA Representative

Others Present

Dan Rojas
Brenda Antrim
Elisa Meyer

Chair Designee Teresita Rodriguez reported that Erica LeBlanc will be serving as the Management Association representative due to the retirement of Katharine Muller.

III. Motion was made by Mitra Moassessi and seconded by Peter Morse to approve the minutes of the DPAC meeting on November 22, 2017. *Unanimously approved with two abstentions (Erica LeBlanc and Mike Tuitasi).*

IV. Reports

A. Planning Subcommittees

- Budget Planning: Chris Bonvenuto and Matt Hotsinpiller, Co-Chairs: No report
- College Services Planning: Mike Tuitasi and Analaura Paiva, Co-Chairs: (1) The subcommittee continued discussions on the food trucks on Pearl Street; (2) Request for Proposals for the CMD Café have been sent out, and constituent representatives have been selected to serve on committee to review the RFPs; (3) Students want to expand the ability to print outside of the Cayton Center; and (4) A “game room” has popped up in the cafeteria outside of the staff lounge.
- Facilities Planning: Emil Zordilla and Lee Peterson, Co-Chairs: Temporary air-conditioning will need to continue for one more year because of construction of permanent air conditioning in the summer; the Malibu project is receiving necessary approvals to proceed; and there are no delays on the Student Services Building so far. Eric Pivovaroff is the new Director of Facilities Management.

- Human Resources Planning: Tre-Shawn Hall-Baker and Kymberlyn McBride, Co-Chairs – No report
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs: Discussions included (1) TPC Transformative Technology Day last fall and ideas to incorporate a similar activity as part of Professional Development Day in the spring; (2) cyber security recommendations for Human Resources to include in campus distributions; and (3) 2018 goals and recommendations.

B. Academic Senate Joint Committees

- Curriculum: Brenda Antrim, Chair and Jennifer Merlic, Vice-Chair: One new course was approved, and the Global Citizenship qualification was added to four levels of modern languages courses because they include cultural elements. Four new programs (three certificates of achievement and one department certificate) were approved.
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: Fall program reviews have been completed and six academic program reviews are planned for the spring. Annual program reviews are due in April 2018. The Board Policy has been approved by the Academic Senate and will be submitted to the Board for approval in January.
- Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: The Committee continues to review and update administrative regulations.
- Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: The committee is finalizing the data metrics to be included in the annual IE dashboard. Additional metrics include fiscal, collegiality and infrastructure.

C. Associated Students: No report

D. Response from Superintendent/President on DPAC recommendation: None.

V. Agenda - None

VI. Adjournment: 3:40 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2017-2018

January 10, 24, 2018

February 14, 28

March 14, 28

April 11, 25

May 9, 23

June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the January 10, 2018 DPAC meeting.

A. Discussion: Governance Structure