



*Santa Monica Community College District*  
**District Planning and Advisory Council**  
**MEETING – SEPTEMBER 13, 2017**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 13, 2017** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:02 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee  
Nate Donahue, Academic Senate President, Vice-Chair  
Mike Tuitasi, Administration Representative  
Mitra Moassessi, Academic Senate Representative  
Chris Bonvenuto, Management Association President  
Erica LeBlanc, Management Association Representative  
Peter Morse, Faculty Association President  
Tracey Ellis, Faculty Association Representative  
Lee Peterson, CSEA Representative  
Martha Romano, CSEA Representative  
Jennifer Chen, Associated Students President  
Chase Matthews, Associated Students Representative

Others Present

Marc Drescher  
Matthew Hotsinpillar  
Walter Meyer  
Elisa Meyer  
Dan Rojas

III. Motion was made by Erica LeBlanc and seconded by Mitra Moassessi to approve the minutes of the DPAC meeting on August 23, 2017. *Unanimously approved with three abstentions (Erica LeBlanc, Martha Romano, Mike Tuitasi)*

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: The following motion was approved unanimously by the Budget Planning Subcommittee:  
Given the ongoing FTES reductions and the likelihood of not being able to extend the borrowing another year, the DPAC Budget Committee recommends a full borrowing scenario that maximizes the revenue for the District in 2016-2017.

DPAC accepted the Budget Planning Subcommittee's recommendation with the following vote.

Administration: Yes	Faculty Association: Yes
Management Association: Yes	Associated Students: Yes (2)
Academic Senate: Yes	CSEA: Yes (1), No (1)

The recommendation will be forwarded to Superintendent Kathryn Jeffery for consideration.

- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs: No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The Facilities Master Plan Update will be presented to DPAC in September.
- Human Resources Planning: Tre-Shawn Hall-Baker and Kymberlyn McBride, Co-Chairs – No report
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs: Preparing for Transformative Technology Day on Friday.

B. Academic Senate Joint Committees

- Curriculum: Brenda Antrim, Chair and Jennifer Merlic, Vice-Chair: No report
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: Reviewing Board Policy and Administrative Regulation language.
- Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: No report

C. Associated Students: The Associated Students is exploring ways to assist DACA students.

D. Response from Superintendent/President on DPAC recommendation: None

IV. Agenda

1. Master Plan for Education Update, 2017-2018
  - DPAC continued its review of proposed Institutional Objectives for 2017-2018. The final Institutional Objectives will be presented for approval at the next DPAC meeting.

2. DPAC 2016-2017 Annual Report

Link:

[http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District\\_Planning\\_and\\_Advisory\\_Council/2017-2018/Final%20DPAC%202016-2017%20Annual%20Report.pdf](http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/2017-2018/Final%20DPAC%202016-2017%20Annual%20Report.pdf)

Motion was made by Mitra Moassessi and seconded by Lee Peterson to approve the DPAC 2016-2017 Annual Report. It is unanimously approved.

VI. Adjournment: 5:03 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2017-2018

September 27

October 11, 25

November 8, 22

December 13

January 10, 24, 2018

February 14, 28

March 14, 28

April 11, 25

May 9, 23

June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the September 27, 2017 DPAC meeting.

1. Master Plan for Education Update:
  - Review Academic Senate Objectives, 2017-018
  - Finalize 2017-2018 Institutional Objectives
2. Facilities Master Plan Update