



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, October 23, 2019 at 3:00 p.m. in the Academic Affairs (Patio) Conference Room (SSC 396) on the third floor of the Student Services Center, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:04 p.m.

II. Members

Christopher Bonvenuto, Administration, Chair Designee (Substitute)
Nate Donahue, Academic Senate President, Vice-Chair
Lisa Rose, Management Association Representative
Erica LeBlanc, Management Association Representative
Peter Morse, Faculty Association President
Tracey Ellis, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Daniel Cha, Associated Students President
Summer Le, Associated Students Representative

Others Present

Marc Drescher
Matt Hotsinpiller
Charlie Yen

III. Motion was made by Daniel Cha and seconded by Tracey Ellis to approve the minutes of the DPAC meeting on October 9, 2019. *Unanimously approved.*

IV. Reports - None

V. Superintendent/President's Response to DPAC Recommendations, if any. - None

VI. Agenda

Public Comments – None

1. Discussion: Additional DPAC Subcommittees. This discussion will be deferred to the next DPAC meeting.
2. The Final Action Plans for 2019-2020 were reviewed. Motion was made by Daniel Cha and seconded by Cindy Ordaz to approve the final Action Plans for 2019-2020. *Unanimously approved.*
3. DPAC received the following documents for consideration in developing Action Plans for 2020-2021:
 - Proposed Board of Trustees Goals and Priorities, 2019-2020
 - Academic Senate Goals and Objectives, 2019-2020
 - 2017-2022 Strategic Initiatives

VII. Proposed Actions Plans for 2020-2021

Drafts of two proposed action plans were presented and discussed:

- Information Technology: Complete year one of Technology Master Plan Goals, Objectives, and Recommendations. Once the Technology Master Plan is completed, specific information related to goals, objectives and recommendations will be included.
- Facilities: Complete the CEQA (California Environmental Quality Act) process for the Facilities Master Plan.

Note: The consultants will attend the DPAC meeting on November 13th to provide an update.

DPAC reviewed and agreed to the following schedule for the development of Action Plans for 2020-2021: The lead person will be asked to develop their respective action plans and attend a DPAC meeting as indicated to present the draft for discussion and input.

Date	Lead Person
October 23, 2019	Charlie Yen – Facilities Marc Drescher - Technology
November 13	Jenny Merlic/Pathways Group Sherri Lee-Lewis – Human Resources
November 27 (might be cancelled)*	Mike Tuitasi – Student Care Teams Brenda Benson - Starfish
December 11	Chris Bonvenuto – Fiscal
January 8, 2020 (might be cancelled)*	Continue review of 2020-2021 Action Plans
January 22	Continue review of 2020-2021 Action Plans
February 12	Continue review of 2020-2021 Action Plans
February 26	Finalize 2020-2021 Action Plans and forward to Fiscal/Budget Committee

*If cancelled, the schedule will be revised.

VIII. Report by substitute DPAC Chair Chris Bonvenuto: At its meeting on September 3, 2019, the Board of Trustees approved the SMC Student Equity Plan. Superintendent/President Kathryn Jeffery has been working with Senior Staff to implement the plan which includes a recommendation to establish a senior leadership position for Institutional Equity, Planning and Effectiveness. Dr. Jeffery is preparing a proposal for the Board of Trustees to approve the establishment of this senior leadership position and has requested an opportunity to present the recommendation for DPAC’s review and input. Accordingly, a special DPAC meeting was scheduled for November 20th at 10 a.m.

IX. Adjournment – 4:00 p.m.

Meeting schedule through June 2020 (second and fourth Wednesdays each month at 3 p.m.)

2019

November 13, 20 (special meeting at 10 a.m.), 27

December 11

2020

January 8, 22

February 12, 26

March 11, 25

April 8, 22

May 13, 27

June 10, 24