



Santa Monica Community College District
Strategic Planning Task Force
MEETING -JANUARY 18, 2008
MINUTES

A meeting of the Santa Monica Community College District Strategic Planning Task Force was held on Friday, **January 18, 2008** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 1:38 p.m.

II. Members Present

Administration: Randy Lawson
Katharine Muller
Management Association: Erica LeBlanc
Mona Martin
Academic Senate: None
Faculty Association: Kathy Sucher
CSEA: Tom Carter
Leroy Lauer
Associated Students: None
Staff Support: Lisa Rose

III. Mission, Vision and Goals

A draft of the Mission, Vision and Goals was reviewed and revised (see attachment). There was consensus that the document will be presented to DPAC for approval on January 23rd, and DPAC representatives will be directed to take the document to their constituencies for input that will be considered by DPAC before making a recommendation to the Superintendent/President.

IV. Strategic Initiatives

The Strategic Initiatives were reviewed and revised (see attachment) and will be presented to DPAC for information on January 23rd. They will be presented to the college community at a flex day session on March 4th.

V. Adjournment: 3:20 p.m.

Strategic Planning Task Force Meetings schedule, through June 2008:
Fridays, 1:30-3:30 p.m., Drescher Hall 300-D (the Loft)

2008
February 22
March 21
April 18
May 30
June 20 (hold)

*Santa Monica Community College District
Strategic Planning Task Force*

Mission, Vision, and Goals

**Santa Monica College: Changing Lives in the Global Community
Through Excellence in Education**

Mission

Santa Monica College strives to create a learning environment that both challenges students and supports them in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, Santa Monica College provides open and affordable access to excellent associate degree and occupational certificate programs. These programs prepare students for successful careers, develop college-level skills, enable transfer to universities, and foster a personal commitment to lifelong learning.

Santa Monica College serves the world's diverse communities by offering educational opportunities which embrace the exchange of ideas in an open, caring community of learners and which recognize the critical importance of each individual's contribution to the achievement of the college's vision.

Vision and Core Values

Santa Monica College will be a leader and innovator in student learning and achievement. Santa Monica College will prepare and empower students to excel in their academic and professional pursuits for lifelong success in an evolving global environment.

As a community committed to open inquiry that encourages dialog and the free exchange of ideas, Santa Monica College will serve as a model for students in the practice of its core values:

- democratic processes
- communication and collegiality
- global awareness
- sustainability

Goals

To achieve the vision, Santa Monica College has identified the following Institutional Learning Outcomes and supporting goals.

Institutional Learning Outcomes:

Santa Monica College students will:

- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives
- Obtain the knowledge and skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems.
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, acknowledge the significance of their daily actions relative to broader issues and events.
- Take responsibility for their own impact on the earth by living a sustainable and ethical life style.

Supporting Goals

Innovative and Responsive Academic Environment

- Continuously develop curricular programs and services to meet the evolving needs of students and the community

Supportive Learning Environment

- Provide access to comprehensive student learning resources such as library, tutoring, and technology
- Provide access to comprehensive and innovative student support services such as counseling, assessment, outreach, and financial aid

Stable Fiscal Environment

- Respond to dynamic fiscal conditions through continuous evaluation and reallocation of existing resources

Sustainable Physical Environment

- Apply sustainable practices to maintain and enhance the college's facilities and infrastructure including grounds, buildings, and technology

Supportive Collegial Environment

- Improve and enhance decision making and communication processes that respect the diverse needs and goals of all college constituencies

*Revised by SPTF: October 19, 2007
November 29, 2007
December 7, 2007
January 18, 2008*

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STRATEGIC INITIATIVES 2008

The following strategic initiatives support the District's overarching goal of Student Learning and Achievement

1. Fiscal Stability: Use benchmarks to develop a budget that maintains an appropriate fund balance and supports the implementation of institutional goals and objectives.
2. Curricular Initiatives: Implement the Global Citizenship Initiative, the Environmental Initiative and at least one other curricular initiative.
3. Full-Time Faculty and Permanent Staff: Develop an aggressive plan for making significant progress toward filling vacant permanent classified staff positions and meeting the goal that 75 percent of credit instruction be delivered by full-time faculty.
4. Engagement of Constituencies: Seek, acknowledge and seriously consider ideas and leadership from campus constituencies.
5. Environmental Audit: Prioritize and implement specific recommendations from the Environmental Audit.
6. Training Priorities: Develop a set of institutional training priorities for faculty, staff and managers to promote innovation, improve effectiveness and efficiency, encourage succession planning, and identify career ladder opportunities.
7. Student Support Services: Ensure meaningful access to critical student learning support services appropriate for the varying times, locations and modes of delivery through which instruction occurs.

Reviewed and revised: 1/18/08

SMC STRATEGIC PLANNING TASK FORCE

Calendar of Activities 2007-2008

September 21, 2007	<p><u>SPTF Meeting</u></p> <ul style="list-style-type: none"> ◆ Revised Strategic Issues Narrative (Student Learning and Achievement) ◆ Reviewed and Discussed Vision, Mission and Goals. Established work group to draft for discussion at meeting on October 19th ◆ Discussed Activities for 2007. Reconvened narrative work groups to develop strategic goals in four categories
October 5	Work group meets to discuss Mission, Vision, Goals and Values
October 5-17	Mission, Vision, Goals and Values work group will develop a draft to present at the meeting on October 19 th
September 24-October 17	Narratives work group to draft 5 (plus or minus 2) strategic goals for their respective categories to present at the meeting on October 19 th .
October 19, 2007	<p><u>SPTF Meeting</u></p> <ul style="list-style-type: none"> ◆ Review draft of Mission, Vision, Goals and Values ◆ Review suggested strategic goals for four strategic categories
October 22-through end of November, 2007	SPTF continue drafting strategic initiatives for campus-wide distribution
November 29	<ul style="list-style-type: none"> ◆ Review Mission, Vision and Goals ◆ Review Summary of Strategic Initiatives
December 7, 2007	<p><u>SPTF Meeting</u></p> <ul style="list-style-type: none"> ◆ Review Mission, Vision and Goals ◆ Review List of Strategic Initiatives ◆ Discuss Schedule for Distribution
December 12, 2007	<p>DPAC Meeting</p> <ul style="list-style-type: none"> ● Report on Mission, Vision and Goals; Strategic In
January 2008	Distribute Strategic Planning Task Force Update camp
January 18, 2008	<p><u>SPTF Meeting</u></p>
January 23, 2008	<p><u>DPAC Meeting</u></p> <ul style="list-style-type: none"> ◆ Presentation of Mission, Vision and Goals (for approval) ◆ Presentation of Strategic Initiatives (for information)
February 22	<p><u>SPTF Meeting</u></p>

March 4	<u>Institutional Flex Day</u> Preview to college community <ul style="list-style-type: none"> ♦ Mission, Vision, Goals and Values ♦ Strategic Initiatives
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Spring 2008	Develop Strategic Action Plans
March 21	<u>SPTF Meeting</u>
March 18	<u>SPTF Meeting</u>
April 18	<u>SPTF Meeting</u>
May 30	<u>SPTF Meeting</u>
June 20	<u>Hold</u>
End of Spring	Develop action plans for the strategic goals identified in Fall 2007

2008-09	Implementation phase of the action plans for the strategic goals
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