



MEETING MINUTES

**Technology Planning Committee: a Sub-Committee of
the District Planning and Advisory Council**

5/20/2011 10:30 AM-12:00 PM

Library Conference Room (275)

Members Present

Cameron Henton, Waleed Nasr, Wendy Parise, Lee Johnston, Christine Miller, Jocelyn Chong, Sal Veas, Bob Dammer, Tom Peters, Steve Peterson, Matt Hotsinpillar

I. Call to Order – 10:30 AM

a. Minutes from April 22, 2011 meeting reviewed and approved.

II. Action Items

- a. Sal to look into arranging a joint ISC-TPC “kick-off” meeting for the fall.
- b. TPC to go over recommendations 4-8 of the Program Review Committee Report (2009-10/2010-11) and address for report to DPAC.
- c. Randy Lawson/Eric Oifer to be invited to meeting (after construction of IT mind map) to offer feedback on committee goals.

III. Announcements

- a. Associated Students representative Cameron Henton was welcomed to his first meeting.
- b. Tom announced that he had spoken to people in Cupertino about the Google Apps access issue and found out that the Access Technology Higher Education Network (ATHEN) is doing an independent study on the matter this summer. So far there has been no announcement on Google’s part of a fix.

IV. Reports

- a. Bob reported that the new SMC web site is being has just had all of its content migrated in. Bob warned that the process is tricky but he had confidence that the project could be completed successfully. Some initial database issues had already been mostly resolved. Bob felt that the design of the new web site was sound. Users will need to be re-trained on how to update content and manage sites.

V. Discussion Items

- a. Tom noticed that new computers are being installed with SharePoint Designer on them and was wondering if users could implement that on the new web site. Waleed answered that it would be possible but preferably users would implement the designated tool that would be provided.
- b. The committee discussed Wendy's new edited version of Jocelyn's document illustrating the IT Stack model of computing support vs. the Cloud Services model, and plans for transitioning from the older model to the newer one. The goal of the document would be to help people understand the various functions of Information technology and how they relate to each other. Wendy obtained more information from Jocelyn by asking specific questions about the document during the discussion. The committee spent some time discussing how "support" should be defined in relation to IT, especially in the context of working with widely diverse mobile technology owned by users rather than by the District.
- c. The committee discussed DPAC's request that TPC address points 4 through 8 of the Program Review Committee Report, and Jocelyn pointed out that #4, which suggests that technology maintenance should be built into the District budget, has been partially handled already: some major software packages such as Microsoft, McAfee and Sophos anti-virus, and Ghost cloning software are now handled out of the District budget. However, hardware replacement has seen slower progression in this regard. Jocelyn also pointed out that points 5 and 7 of the report can potentially conflict with each other, so the committee would need to request clarification. Point 5 suggests increasing use of the Mac platform, (which is now considered non-standard by IT, while point 7 suggests ensuring that equipment versions in departments are consistent so as not to hinder operations. Wendy proposed that IT go through all these points 4 through 8 and prepare a response.

VI. Adjournment – 12:00 PM