



MEETING MINUTES

Technology Planning Committee: a Sub-Committee of the District Planning and Advisory Council Friday, May 20th, 2016, 10:30AM-12:00PM in Information Technology Conference Room M207

2015-2016 Members: Christine Miller, Tom Peters, Walter Meyer (Co-Chair), Dan Rojas (Co-Chair), Bob Myers, Peter Morse, Jinan Darwiche, Mohammad Fakh, Regina Ip, Deirdre Weaver, and Martha Linden (AS Student).

I. Call to order- 10:38am- Christine, Tom, Walter, Dan, Bob, Peter, Mohammad, Regina present.

II. Approve TPC meeting minutes from 4/22/2016 Morse moves Regina seconded- two abstentions Bob and Christine otherwise unanimous 10:39am

III. Announcements: (ISC, DE, Student (AS), Classified, Managers, other)

ISC- None

AS- None

Classified- None

DE- Canvas is moving forward. Christine reported on the current structure to support faculty and students. Walter suggested this was an opportunity to invest greater resources to move beyond just what is deemed "mission critical". Walter asked TPC to consult with the various constituencies about the canvas migration process and if there is any other planning that needs to be in place. Mohammad discussed the students who come to computer labs for assistance with online technology questions including Canvas. Making sure the staff are up to speed on Canvas to assist students who walk into the computer labs across campuses. Bob suggested making sure there is an institutional mechanism to make sure that staff are aware and prepared for students who come in with software that has been adopted by the college.

Managers- Regina- Sharepoint update for greater security and more mobile friendly with an updated interface to update webpages. Funding was approved through the board but sector point the vendor backed out because of the payment plan. Looking for a new vendor and to prioritize the website, especially because of marketing and retention.

IV. Reports: DPAC acknowledgement and acceptance of Technology Objectives.

V. Old Business:

- a. Web Subcommittee report- Motion to accept the recommendations with edits from Bob and Dan(where the second sentence of #3 is deleted) and send to DPAC, made by Walter, seconded by Regina. Unanimous 11:42am.

Bob moves to recommend DPAC form a web subcommittee to implement these recommendations, Peter seconds. Unanimous 11:51am.

- b. Work plan status. Masterplan Technology Objectives for 16/17 Steve Chen delivered the 16/17 Technology Objectives. Question from Bob whether LyndaPro is campus wide- TPC received the objectives and did not have time to discuss.

VI. New Business:

- a. TPC Planning process- Tabled for next meeting

VII. Adjournment: 12:04pm

Next Meeting: June 10th, 2016

All meetings are the third Friday of the month unless in bold. 6/17 is a campus closed day.

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