



## College-Wide Benefits Committee

Minutes of the Meeting  
September 20, 2016

**DRAFT**

### I. Call to Order/Introductions

The meeting was called to order at 1:40 pm.

### II. Committee Members

<u>CSEA</u>	<u>Faculty Association</u>	<u>Administration</u>
Willis Barton	Mario Martinez, Co-Chair	Marcy Wade, Co-Chair
Robert Villanueva	Peter Morse	Sherri Lee-Lewis
Vacant	Linda Sinclair	Charlie Yen

Resource Staff: Laurie Heyman, Recording Staff Assistant  
 Lugina Rogers, HR Analyst-Leaves & Benefits  
 Heather Memarian, Benefits Support Technician

Absent: CSEA Rep (Alternate)

### III. Review and Approval of Minutes from Prior Meeting

Minutes of May 17, 2016

Motion to Approve: Charlie Yen

Seconded: Mario Martinez

Vote: Aye: 8

No: 0

Abstain: 0

### IV. Business

#### 1. Open Enrollment Updates

- a. Full-time Employees: Notification sent to District personnel via email.
- b. Adjunct Faculty enrollment is concurrent with CalPERS Open Enrollment. Notification of Adjunct Faculty was via email as well. Faculty Association also sent out enrollment information as well.

2. Colonial Life/Ameriflex Update. Communications have gone out; Enrollment in progress. Colonial Life has been extremely responsive to District's needs during the enrollment.

### V. Dates for Next Meetings

Tuesday, November 15, 2016 1:30 p.m. – 3:00 p.m.

Tuesday, February 21, 2016 1:30 p.m. – 3:00 p.m.

Tuesday, March 21, 2016 1:30 p.m. – 3:00 p.m.

Tuesday, April 18, 2016 1:30 p.m. – 3:00 p.m.

Tuesday, May 16, 2016 1:30 p.m. – 3:00 p.m.

**VI. Adjournment**

Motion to adjourn.

Motion to Approve: Mario Martinez

Seconded: Robert Villanueva

Vote: Aye: 8

No: 0

Abstain: 0

Meeting adjourned at 1:56 pm