



# SANTA MONICA COLLEGE

Classified Confidential Salary Schedules

Revised 02/22/2024

**Office of Human Resources**

July 1, 2023

**SANTA MONICA COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED CONFIDENTIAL CLASSIFICATIONS**

Effective July 1, 2023 (6.165%)

Approved January 17, 2023

| CLASSIFICATION   | RANGE |
|--|-------|
| ADMINISTRATIVE ASSISTANT III, ACADEMIC AFFAIRS             | C40*  |
| ADMINISTRATIVE ASSISTANT III, BUSINESS AND ADMINISTRATION  | C40*  |
| ADMINISTRATIVE ASSISTANT III, BUSINESS SERVICES            | C40*  |
| ADMINISTRATIVE ASSISTANT III, HUMAN RESOURCES              | C40*  |
| ADMINISTRATIVE ASSISTANT III, STUDENT AFFAIRS              | C40*  |
| ADMINISTRATIVE ASSISTANT III, SUPERINTENDENT AND PRESIDENT | C40*  |
| ADMINISTRATIVE ASSISTANT IV, SUPERINTENDENT AND PRESIDENT  | C42*  |
| DEPARTMENT SECRETARY II, SUPERINTENDENT AND PRESIDENT      | C24*  |
| EXECUTIVE COORDINATOR-DISTRICT & BOARD OF TRUSTEES         | C46*  |
| HUMAN RESOURCES ANALYST – EMPLOYEE AND LABOR RELATIONS     | C52*  |

\*Shorthand Differential - Two ranges (approximately 5%) is granted in positions which require shorthand.

Confidential Salary Schedule includes a one range differential above the regular salary schedule.

Confidential Employees receive 24 days of vacation per year and an additional two range (approximately 5%) increase after 5, 10, 15, 20, 25, 30, 35 and 40 years of service.

Differentials for shorthand, bilingual or multilingual proficiency are granted in positions which require the skill. Differentials for education are granted if the employee meets the requirements.

Special Assignments with odd days, including Saturday and Sunday and/or unusual working hours shall receive a difference in pay of two ranges on the salary schedule (approximately 5%).

**CLASSIFIED CONFIDENTIAL SALARY SCHEDULE**

Effective July 1, 2023 (6.165%)

Approved January 17, 2023

| <b>Range</b> |          |          |          |          |          | Hourly  |
|--------------|----------|----------|----------|----------|----------|---------|
| <b>No.</b>   | A        | B        | C        | D        | E        | Step A  |
| 24           | \$4,604  | \$4,834  | \$5,076  | \$5,330  | \$5,596  | \$26.56 |
| 25           | \$4,722  | \$4,958  | \$5,206  | \$5,466  | \$5,739  | \$27.24 |
| 26           | \$4,834  | \$5,076  | \$5,330  | \$5,596  | \$5,876  | \$27.89 |
| 27           | \$4,958  | \$5,206  | \$5,466  | \$5,739  | \$6,026  | \$28.60 |
| 28           | \$5,076  | \$5,330  | \$5,596  | \$5,876  | \$6,170  | \$29.28 |
| 29           | \$5,206  | \$5,466  | \$5,739  | \$6,026  | \$6,327  | \$30.03 |
| 30           | \$5,330  | \$5,596  | \$5,876  | \$6,170  | \$6,479  | \$30.75 |
| 31           | \$5,466  | \$5,739  | \$6,026  | \$6,327  | \$6,643  | \$31.53 |
| 32           | \$5,596  | \$5,876  | \$6,170  | \$6,479  | \$6,803  | \$32.28 |
| 33           | \$5,739  | \$6,026  | \$6,327  | \$6,643  | \$6,975  | \$33.11 |
| 34           | \$5,876  | \$6,170  | \$6,479  | \$6,803  | \$7,143  | \$33.90 |
| 35           | \$6,026  | \$6,327  | \$6,643  | \$6,975  | \$7,324  | \$34.77 |
| 36           | \$6,170  | \$6,479  | \$6,803  | \$7,143  | \$7,500  | \$35.60 |
| 37           | \$6,327  | \$6,643  | \$6,975  | \$7,324  | \$7,690  | \$36.50 |
| 38           | \$6,479  | \$6,803  | \$7,143  | \$7,500  | \$7,875  | \$37.38 |
| 39           | \$6,643  | \$6,975  | \$7,324  | \$7,690  | \$8,075  | \$38.33 |
| 40           | \$6,803  | \$7,143  | \$7,500  | \$7,875  | \$8,269  | \$39.25 |
| 41           | \$6,975  | \$7,324  | \$7,690  | \$8,075  | \$8,479  | \$40.24 |
| 42           | \$7,143  | \$7,500  | \$7,875  | \$8,269  | \$8,682  | \$41.21 |
| 43           | \$7,324  | \$7,690  | \$8,075  | \$8,479  | \$8,903  | \$42.25 |
| 44           | \$7,500  | \$7,875  | \$8,269  | \$8,682  | \$9,116  | \$43.27 |
| 45           | \$7,690  | \$8,075  | \$8,479  | \$8,903  | \$9,348  | \$44.37 |
| 46           | \$7,875  | \$8,269  | \$8,682  | \$9,116  | \$9,572  | \$45.43 |
| 47           | \$8,075  | \$8,479  | \$8,903  | \$9,348  | \$9,815  | \$46.59 |
| 48           | \$8,269  | \$8,682  | \$9,116  | \$9,572  | \$10,051 | \$47.71 |
| 49           | \$8,479  | \$8,903  | \$9,348  | \$9,815  | \$10,306 | \$48.92 |
| 50           | \$8,682  | \$9,116  | \$9,572  | \$10,051 | \$10,554 | \$50.09 |
| 51           | \$8,903  | \$9,348  | \$9,815  | \$10,306 | \$10,821 | \$51.36 |
| 52           | \$9,116  | \$9,572  | \$10,051 | \$10,554 | \$11,082 | \$52.59 |
| 53           | \$9,348  | \$9,815  | \$10,306 | \$10,821 | \$11,362 | \$53.93 |
| 54           | \$9,572  | \$10,051 | \$10,554 | \$11,082 | \$11,636 | \$55.22 |
| 55           | \$9,815  | \$10,306 | \$10,821 | \$11,362 | \$11,930 | \$56.63 |
| 56           | \$10,051 | \$10,554 | \$11,082 | \$11,636 | \$12,218 | \$57.99 |
| 57           | \$10,306 | \$10,821 | \$11,362 | \$11,930 | \$12,526 | \$59.46 |
| 58           | \$10,554 | \$11,082 | \$11,636 | \$12,218 | \$12,829 | \$60.89 |
| 59           | \$10,821 | \$11,362 | \$11,930 | \$12,526 | \$13,152 | \$62.43 |

|    |          |          |          |          |          |         |
|----|----------|----------|----------|----------|----------|---------|
| 60 | \$11,082 | \$11,636 | \$12,218 | \$12,829 | \$13,470 | \$63.93 |
| 61 | \$11,362 | \$11,930 | \$12,526 | \$13,152 | \$13,810 | \$65.55 |
| 62 | \$11,636 | \$12,218 | \$12,829 | \$13,470 | \$14,144 | \$67.13 |
| 63 | \$11,930 | \$12,526 | \$13,152 | \$13,810 | \$14,500 | \$68.83 |
| 64 | \$12,218 | \$12,829 | \$13,470 | \$14,144 | \$14,851 | \$70.49 |
| 65 | \$12,526 | \$13,152 | \$13,810 | \$14,500 | \$15,225 | \$72.27 |
| 66 | \$12,829 | \$13,470 | \$14,144 | \$14,851 | \$15,594 | \$74.01 |
| 67 | \$13,152 | \$13,810 | \$14,500 | \$15,225 | \$15,986 | \$75.88 |
| 68 | \$13,470 | \$14,144 | \$14,851 | \$15,594 | \$16,374 | \$77.71 |
| 69 | \$13,810 | \$14,500 | \$15,225 | \$15,986 | \$16,785 | \$79.67 |
| 70 | \$14,144 | \$14,851 | \$15,594 | \$16,374 | \$17,193 | \$81.60 |
| 71 | \$14,500 | \$15,225 | \$15,986 | \$16,785 | \$17,624 | \$83.65 |
| 72 | \$14,851 | \$15,594 | \$16,374 | \$17,193 | \$18,053 | \$85.68 |
| 73 | \$15,225 | \$15,986 | \$16,785 | \$17,624 | \$18,505 | \$87.84 |