

Documentation Provided

All documentation provided must be dated at least one year and one day prior to the start of the semester.

Documentation older than three years will not be considered. Non-citizens must provide proof of their eligibility to establish residency. Once the residency questionnaire and documentation have been submitted, the Admissions & Records Office will make a determination and you will be notified by email via your SMC email address.

Submit as many documents as necessary to prove intent to become a California resident, along with physical presence and financial independence. Use the table below as a reference for the types of documentation necessary. At a minimum three documents, one for each area will be required. No one document will satisfy all three areas. SMC reserves the right to ask more documents than you present.

Documentation that may be used to satisfy residency factors: <i>Documents listed in order of precedence</i>	Physical Presence	Intent	Financial Independence
Filed California Income Tax (Form 540, page 1-2 as submitted to the Franchise Tax Board) with California address. <i>If filed for an extension, a copy of the IRS tax extension receipt is needed along with a copy of your W-2 for that year.</i>	X	X	X
California Driver's License or California ID card or DMV printout	X	X	
California Vehicle Registration—California Registration Certificate	X	X	
California Voter's Registration Card		X	
Official license from California Department of Consumer Affairs for Business or Individual practice	X	X	
California Bank Checking Account Statements showing a California Mailing Address <i>(need 3 months of statements)</i>	X		X
Marriage License or Divorce Decree issued in California with a California Mailing Address	X	X	
Paycheck stub or letter of employment verification on company letterhead with dates of employment noted <i>(wet signature needed; signed by the Human Resources manager)</i>	X		X
Receipt of Benefits from a California State Agency	X	X	X
Documentation of purchase and occupancy of residential real estate in California – loan papers, tax receipts, escrow paper	X	X	X
Selective Service Registration showing California Permanent Address	X	X	
California Utility Bills (e.g., electricity, phone, or water) covering a one-year period <i>(need 3 months of statements)</i>	X		X
California Health Insurance or Medi-Cal ID with Effective Date	X		
DD-214 (Certificate of Release or Discharge from Active Military Duty) or copy of LES (Leave and Earning Statement) indicating California as State of Record	X	X	X
W-2 Form with a California home address--only if taxes not filed	X		X
California property taxes	X	X	X
Union membership in a California local	X		