

Associated Students of Santa Monica College
A.S. Finance Committee Regular Meeting
May 11th, 2016, 11:00 A.M., Cayton Center Room #206
1900 Pico Blvd, Santa Monica, CA 90405
(310) 434-4250



AGENDA

The Finance Committee adheres to the **Fiscal Policy** in its decision making process.

The **Fiscal Policy**, meeting agendas, and minutes may be viewed at the Associated Students Office, or online at <http://www.smc.edu/StudentServices/AssociatedStudents/Pages/FORMS-DOCUMENTS.aspx>

- I. Call to Order**
- II. Roll Call**
Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Present
Interim Director of Auxiliary Services: David Dever--Present
A.S. President: Jesse Randel—Present (Acting Chair)
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar--Present
Director of Sustainability: Heather Haro--Present
- III. Public Comments--None**
- IV. Approval of Agenda:** Moved: Interim Associate Dean, Seconded; Without objection passed
- V. Approval of Minutes:** Moved to Postpone: Interim Associate Dean, Seconded; Without objection passed
- VI. Consent Action Items:** Moved to pull items 6.1 and 6.8: A.S. President, Seconded
 - ~~6.1 Approval of funding for PTK to purchase flowers and programs for the PTK Induction Ceremony.
(Joel Goldszer, ICC Allotment: \$600.00)~~
 - 6.2 Approval of funding for the Pre-Health Association to host an end of semester party, including soda, pizza, certificate paper, and customized mugs.
(Patrick Chua, ICC Allotment: \$472.76)
 - 6.3 Approval of funding for the Cross-Country Club to host an end of semester, including pizza and drinks.
(Hector Cruz, ICC Allotment: \$380.00)
 - 6.4 Approval of funding for the Rotaract Club co-host a bonfire with PTK, including firewood, fire starter, and parking for 10 people.
(David Atmajoana, ICC Allotment: \$165.13)
 - 6.5 Approval of funding for the Rotaract Club to host an end of the year banquet, including food for 20 at Buca di Beppo.
(David Atmajoana, ICC Allotment: \$673.75)
 - 6.6 Approval of funding for the Rotaract Club to purchase pizza for their last club meeting.
(David Atmajoana, ICC Allotment: \$58.53)
 - 6.7 Approval of funding for the Skeptics Club to host a Paranormal Investigation field trip for 5 people, including entrance passes, parking passes, and dinner at Outback Steakhouse.
(Amber McNeill, ICC Allotment: \$449.00)
 - ~~6.8 Approval of funding for the Armenian Student Association to host an Armenian Cultural Appreciation Day, including food, plates, utensils, napkins, and banners.
(Gina Abakians, ICC Allotment: \$555.80)~~

Roll Call Vote on Consent Items 6.2-6.7:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye



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Pulled Consent Action Items:

6.1 Approval of funding for PTK to purchase flowers and programs for the PTK Induction Ceremony. (Joel Goldszer, ICC Allotment: \$600.00)

Discussion about needing final Activities approval. Moved to approve pending activities approval: Director of Sustainability, Seconded.

Roll Call Vote on Consent Items 6.1:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

6.8 Approval of funding for the Armenian Student Association to host an Armenian Cultural Appreciation Day, including food, plates, utensils, napkins, and banners. (Gina Abakians, ICC Allotment: \$555.80)

Discussion about needing more information. Moved to postpone to next meeting: Interim Director of Auxiliary Services, Seconded; Without objection the motion passed.

VII. Action Items

7.1 Approval of funding for the Be Ocean Minded Club to co-host a camping trip and river clean-up, including firewood, camping fees, food, and tents. (Diego Johnson, ICC Allotment: \$315.30, Sustainability: \$315.30)

Moved: ICC Vice Chair, Seconded

Discussion: Need to provide equipment inventory form and quotes on canopies.

Roll Call Vote on Items 7.1:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

7.2 Approval of funding for the Eco-Action Club to co-host a camping trip and river clean-up, including firewood, camping fees, food, and tents. (Abderezak Azib, ICC Allotment: \$561.50, Sustainability: \$561.50)

Moved: Interim Associate Dean, Seconded.

Discussion: Need to provide equipment inventory form and quotes on canopies.

Roll Call Vote on Items 7.2:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

7.3 Approval funding for the Chemistry Club to purchase a display case for ACS award plaques. (Kim Kokado, ICC Allotment: \$240.00, Special Projects: \$287.00)

Moved: Interim Associate Dean, Seconded.

Discussion: Chem club around since 1995.

Roll Call Vote on Items 7.3:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye



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A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro—Out of room at time of vote

- 7.4** Approval of funding for Gaming Animation & Special Effects (GAX) Club to host the GAX Club Spring Competition, including 3 Wacom Pro Pens, 3 4-day Anime Expo passes, and 12 1-day Anime Expo passes for prizes. (*Mandel Carter, ICC Allotment: \$1,065.00*)

Moved to postpone to next meeting: Interim Associate Dean, Seconded. Without Objection motion passed.

- 7.5** Approval of funding for the A.S. to purchase promotional materials for the Finals Week Event, including posters, flyers, bookmarks, and design costs. (*Martha Linden, Publicity/Advertising: \$2,104.00*)

Moved: Director of Sustainability, Seconded

Roll Call Vote on Items 7.5:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.6** Approval of funding for the A.S. to replenish the Glasses 4 Classes account to provide eye exams, lenses, and frames for visually impaired who demonstrate financial need. (*Aïcha Conde, New Tech/Student Success: \$10,000.00*)

Moved: ICC Vice Chair, Seconded

Discussion: Issue over having “completed 12 units”. Want to allow 1st semester students to apply—decided not to change for now. Should be included in benefits list. Students are invited to be on committee, but have been inconsistent in attending.

Roll Call Vote on Items 7.6:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.7** Approval of funding for the A.S. to purchase 5,000 815-E Scantrons, 5,000 882-E Scantrons, and 10,000 BB-8 bluebooks for the summer and beginning of fall. (*Martha Linden, New Tech/Student Success: \$5,256.00*)

Moved: Interim Associate Dean, Seconded

Roll Call Vote on Item 7.7:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.8** Approval of funding for the A.S. to purchase 35 \$25 gift cards to be awarded as game prizes during Classified Staff Employees Week in recognition of classified school employees and the contributions they make to the educational community. (*Jesse Randel, Special Projects: \$875.00*)

Moved: Director of Sustainability, Seconded.

Roll Call Vote on Item 7.8:



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Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.9** Approval of funding for the ICC to host the ICC Social, including Italian food, sandwiches, vegan & vegetarian food, drinks, desserts, decorations, tables, chairs, and DJ or other musical performance fee. (*Orlando Gonzalez Gudino-Guizar, ICC General Account: \$4,500.00*)

Moved: Interim Associate Dean, Seconded.

Discussion: Concern over huge amount of food to be ordered and waste. Admonished to reduce to 100 servings.

Moved to amend amount to \$3486.20: ICC Vice Chair, Seconded

Roll Call Vote on amended Item 7.9:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.10** Approval of funding for the A.S. to host a trip to the California Student Sustainability Coalition (CSSC) Convergence Conference at DeAnza College, including registration fees, bus rental, hotel accommodations, airfare, and per diem. (*Heather Haro, Conferences: \$7,750.00*)

Moved: Director of Sustainability, Seconded

Discussion: Discussed lack of necessity for transportation costs.

Move to amend language to strike the words “bus” and “airfare” and to amend the amount to \$3700: Director of Sustainability, Seconded; Without objection amendment passed.

Roll Call Vote on amended Item 7.10:

Director of Budget Management: Samuel Ross--Absent
Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye

- 7.11** Approval of funding for the Campaign for Safety and Modernization at SMC Committee to advocate for the passage of a bond measure, including door-to-door campaigning, direct mail, social media outreach, and targeted robocalls. (*Don Girard, Investment Reserve: \$125,000.00*) **Moved:** ICC Vice Chair, Seconded.

Discussion: Reviewed tentative budget. AS President expressed wanting all funding to go to direct mail. Don Girard said it would go into general fund. Don Girard noted that AS President would need to complete a top funder disclosure. Don Girard explained benefits of Bond and that AS could be acknowledged in a building plaque. AS President was reminded by Interim Associate Dean that he does not speak for the board and that requiring a commitment letter from senior staff regarding future space could appear as quid pro quo even if that is not the intent. Filing requirements will be handled by district. Interim Associate Dean reminded Directors that they must do their due diligence to represent students.

Roll Call Vote on Items 7.11:

Director of Budget Management: Samuel Ross--Absent
A.S. President: Jesse Randel— Aye
ICC Vice Chair: Orlando Gonzalez Gudino-Guizar-- Aye
Director of Sustainability: Heather Haro-- Aye



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Interim Associate Dean of Student Life: Dr. Nancy Grass--Aye
Interim Director of Auxiliary Services: David Dever- Aye

VIII. Discussion Items--None

IX. Communication from the Floor--None

9.1 Director Reports

9.2 Advisor Reports

9.3 Committee Reports

X. Public Comments--None

XI. Adjournment: Moved: Director of Sustainability, Seconded. Adjourned at 11:47.



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