



**Associated Students of Santa Monica College**  
 A.S Finance Committee Regular Meeting  
 February 26, 2020, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405  
 Associated Student Phone Number: (310) 434-4250

**MINUTES**

**I. Call to Order 11:24 AM**

**II. Roll Call**

	Voting		Non-Voting
<b>P</b>	<b>Director Budget Management:</b> Skander Zmerli	<b>P</b>	<b>Dean of Education Enterprises:</b> Mitch Heskell
<b>P</b>	<b>President:</b> Daniel Cha	<b>P</b>	<b>Associate Dean:</b> Isaac A. Rodriguez Lupercio
<b>P</b>	<b>Director Sustainability:</b> Adriel Ghadoushi		<b>Commissioner:</b>
<b>L</b> <b>(11:45)</b>	<b>ICC Vice Chair:</b> Gabriella Montgomery		
<b>P</b>	<b>Director of Auxiliary:</b> David Dever		
<b>L</b> <b>(12:20)</b>	<b>Counselor/Advisor:</b> Benny Blaydes		

**III. Public Comment (2 minutes per speaker)- None**

**IV. Approval of Minutes – 11/20/19**

- Motion to approve by Director of Sustainability, seconded.
- With no objections, minutes of 11/20/19 was approved.

**V. Minor Action Items (under \$1000)**

**VI. Major Action Items (over \$1000)**

- 6.1 Approval for CCCSAA Equity and Leadership Certification Program (Dr. Isaac Rodriguez Lupercio—cost \$3,968.88; Requesting \$3,968.88 Conferences).
- Motion to approve By Director of Auxiliary, seconded.
    - There will be an attempt to meet with the faculty committee for a possible contribution for this conference, this proposal will be further discussed at the next Finance meeting.
  - Motion to postpone item 6.1 to next Finance meeting by the Director of Budget Management, seconded.
  - Without any objections, item 6.1 was postponed to the next Finance meeting.

**VII. Discussion Items**

7.1 Fiscal Policy Review

- A possible change for the proposals approved to have a 30 days deadline after the event or the purchase is planned, if not completed then the funds shall go back to the account where it was taken from.
- A possible change to strike “(This fund is not to be used to mitigate budget shortfalls or to circumvent Fiscal Policy) from Article II, Section B-3-d

\* The Board reserves the right to modify the order of the business at anytime during the meeting.

Contact: Associate Dean of Student Life, Dr. Isaac A. Rodriguez Lupercio, [rodriguez\\_isaac@smc.edu](mailto:rodriguez_isaac@smc.edu) ; (310) 434-4554 Written requests for disability related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of Student Life as soon in advance of the meeting as possible.



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**MINUTES**

7.2 Budget Update

• **Unrestricted AS Accounts**

Account	Balance	Approved	Remaining (Approved)	Expenditures	Remaining (Expenditures)
ICC	\$51,000	\$22,053.51	\$28,946.49	\$12,811.49	\$38,118.51
Director	\$38,000	\$35,816.96	\$2,183.04	\$19,127.16	\$18,872.84
Conferences	\$24,000	\$29,155.49	(\$5,155.49)	\$19,476.97	\$4,523.03
Activities	\$58,000.00	\$47,801.37	\$10,198.63	\$38,105.61	\$19,894.39
Sustainability	\$26,000.00	\$24,370.18	\$1,629.82	\$13,745.26	\$12,254.74
Special Projects	\$85,000.00	\$72,346.16	\$12,653.84	\$39,415.61	\$45,584.39
Office	\$15,000.00	\$491.70	\$14,508.30	\$3,006.70	\$11,993.30
Elections	\$8,000.00	\$5,000.00	\$3,000.00	\$0.00	\$8,000.00
Publicity	\$11,000.00	\$3,847.26	\$7,152.74	\$3,015.36	\$7,984.64
Contingency	\$9,000	\$3,050.00	\$5,950.00	\$441.28	\$8,558.72
Prior Year Surplus	\$137,785.00				
<b>Total</b>	<b>\$462,785</b>	<b>\$243,932.63</b>	<b>\$81,067.37</b>	<b>\$149,145.44</b>	<b>\$175,784.56</b>

• **Restricted AS Accounts**

Account	Balance	Approved	Remaining (Approved)	Expenditures	Remaining (Expenditures)
Student Success	\$412,942	\$147,575.06	\$265,366.94	\$30,761	\$382,180.72
Big Blue Bus	(\$89,955)	\$0.00	(\$89,955)	\$0.00	\$0.00
<b>Total</b>	<b>\$322,987</b>	<b>\$147,575.06</b>	<b>\$175,411.94</b>	<b>\$30,761.28</b>	<b>\$382,180.72</b>

7.3 Big Blue Bus and Conferences accounts

- The negative balance in the Conferences account can be fixed through outstanding approved proposals that have been canceled by the proposer.
- The balance in the Big Blue Bus can be paid using the Prior Year Surplus account. However, the Fiscal Policy shall be suspended since it contradicts Article II, Section B-3-d.

7.4 Finance meeting rules

- The Finance committee will be stricter in terms of bringing the required documents with the proposals.

**VIII. Director and Committee Reports (2 minutes per speaker)**

8.1 **Skander Zmerli**, Director of Budget Management-none

8.2 **Daniel Cha**, President-none

8.3 **Gabriella Montgomery**, ICC Vice Chair-none

8.4 **Adriel Ghadoushi**, Director of Sustainability-none

**IX. Advisor Reports**

9.1 **David Dever**, Director of Auxiliary

- Eat St. is currently closed

9.2 **Isaac A. Rodriguez Lupercio**, Associate Dean/ Advisor-none

9.3 **Mitch Heskell**, Dean of Education Enterprises-none

9.4 **Benny Blaydes**, Counselor/Advisor

- There is a possibility for retirement

**X. Adjournment**

- **Motion to adjourn the meeting by the Director of Budget Management, seconded.**
- **With no objections, the meeting was adjourned at 12:45 PM.**

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