

Associated Students of Santa Monica College
A.S. Board of Directors Regular Meeting
Monday, October 17, 2011 3:00 PM
Cayton Center, Room #202
MINUTES

I. Call to Order 3:05 PM

II. Roll Call

AS President: Harrison Wills P	Director of Student Services: Hua Diao P
AS Vice President: Jasmine Delgado P	Director of Sustainability: Marjohnny Torres-Nativi P
AS Secretary: Brenda Villafana P	ICC Chair: David Stavis A
Director of Academic Support: William Sun P	ICC Vice Chair: Luis Gomez P
Director of Activities: Leslie Estrada P	ICC Secretary: Karin Chan P
Director of Budget Management: Yian Chen P	Student Trustee: Joshua Scuteri P
Director of Instructional Support: Marco Vivero P	Dean of Student Life: Deyna Hearn
Director of Student Outreach: Cameron Espinoza P	Counselor/Student Advisor: Benny Blaydes A
Director of Publicity: DJ Davids P	Faculty Senate Liaison: Eric Oifer A

III. Approval of Agenda

Motion Made by Yian Chen, 2nd William Sun
Motion Passed

IV. Approval of Minutes for Monday, October 10, 2011

Motion Made by Yian Chen, 2nd William Sun
Motion Passed

V. Public Comments (2 Minutes per person)

VI. Information Items

6.1 Advisors' and Academic Senate Liaison Reports

Dean of Student Life Deyna Hearn

1. Tomorrow in the Conference Room during Activity Hour we will be holding a "What is Student Government and How to Get Involved" panel. If any directors are available please stop by.
2. Primary Commissioner of President to organize mandatory meeting for all the commissioners. Make sure that they attend. Two chances to attend this meeting: Wednesday October 26th 3-4pm and Tuesday, November 1st 11:15am-12:45pm.
3. Those traveling to San Jose see Dean Hearn after the meeting.
4. May be some conflict in the office, deal with it professionally and in an adult manner.

6.2 Director's Reports (2 minutes per person)

Jessica Chuan: Working on extending Cayton Center and Library hours. Hoping to make Dream Scholarship more sustainable as well as other scholarships.

DJ Davids: Better way of communicating on FB with Pico the Pirate. Newsletter in the works, 24th of October.

Cameron: Homecoming/Activity Week coming up, have to get the word out. Making a slideshow hopefully to be played on the TVs on campus.

Luis: Club Row next week, October 27th. 22 clubs appeared for Friday's finance meeting.

William: Including Distant Education, there are three committees empty along with the new transportation subcommittee under DPAC. I hope more people can participate.

Brenda: Agenda will be posted this Thursday. Any additions for it I will need by Wednesday night, Thursday morning at the latest.

Jasmine: Working on extending library hours and Cayton Center hours. Volunteer opportunities for students will be discussed this Thursday around noon.

Marjohnny: Next week first ever Sustainability Week.

Leslie: End of semester coming up soon. Looking for singers, songwriters, performers. End of november early december.

Hua Diao: Thursday Resource Fair, free pizza, soda, popcorn, 11:15 am- 12:30 pm on the Quad.

6.3 Committee Reports (2 minutes per committee)

Luis: Bicycle committee met last week on Thursday October 13th. We had a productive meeting. Delegated bike maintenance and salvage program solutions.

Hua Diao: College Services hoping to add water filter stations in each building on campus. Bread Factory

contract will end in December and needs to be re-evaluated. Transportation Committee will have its first meeting on October 25th, from 4:30-5:30 PM in HSS 261. Anyone is interested in being a student representative please contact me or William.

VII. Action Items

7.1 Approval of co-sponsoring Food Day with the Global Citizenship Council.

Motion Made By Yian Chen, 2nd William Sun

Motion to Call to Question made by Marjohnny, Seconded

Motion Fails

Motion to Amend the language " Approval of supporting Food Day with the Global Citizenship Council on Monday, October 24, 2011."

Made by Leslie Estrada

Motion Passed

Motion to Amend the Language to " Approval of endorsement of Food Day with the Global Citizenship Council on Monday, October 24, 2011."

Made by Luis Gomez

Motion Passed

Motion to Call to Question Made by Leslie Estrada, Seconded

Motion Passed

Amended Action Item Approved

7.2 Approval of double-sided printing as the default setting in the Cayton Center.

Motion Made by Yian Chen, Seconded

Leslie: If it becomes the default setting, will we put a sticker on the computers to tell students?

Lee Peterson: The operating system, version, printer driver, and software all need to agree to have it always be duplex printing. Some Office systems don't work with Windows programs. With some software we might not be able to get it there. Operational issues, some teachers might be very strict about specifications. Must make sure Academic Senate agrees with this. Most things printed in lab are academic. Today alone 1,795 documents were printed, 94 were double sided, just around 5%. Since the beginning of the semester 70,000 documents have been printed, 3,300 double sided, again just around 5%. DJ and Marco have created a system to promote double sided printing, have seen an increase in double sided printing.

Jasmine: What software does not comply?

Lee: Microsoft Word on Windows 7. Need to do more research and see if it applies on Windows XP.

Harrison: What percentage of computers would accept it?

Lee: It is the software program, we need to test our programs.

Luis: We need to get approval from the current Academic Senate first.

Yian: Worried that students will waste paper if they expect single sided printing and get double sided printing.

They will end up wasting the same amount of paper.

Marco: Need to do a campaign for double sided printing, educate them, and then make it the default setting.

Cameron: Love this idea, should have it on the desktop so students know the current settings and how to change it back to single sided printing.

William: Should have instruction on desktop, don't want to waste paper.

Pros (P) and Cons (C):

Yian (C): I've done it before, after a while we become blind to these signs. We shouldn't have it all the sudden and instead we could do it in baby steps so they get used to it. We might end up wasting more paper. We should not push it, we have to understand we might ignore signs.

Luis (P): Supporting a default setting is a gradual move for students at large. We'll educate them. We can use gimmicks like the ones Marco and DJ. We need to educate them on changing it back to default setting and get it approved by Academic Senate

Marco (C): Really think we need to have a transition phase, sometimes students are in a rush. They just want it printed, if it comes out like that we'll waste the same amount of paper. We need to check if the programs work and if Academic Senate is on board with this. We need to make sure we have something to stand on and that we are good when going into this.

Jasmine (P): I don't see a problem approving this and amend it to add a transitional phase. We could have a deadline, have a paper on the side to make sure they know how to change it to single sided. It will also give us time to check programs and send out emails about changes.

Lee: Only update software is once a semester, next time we would check it is after finals.

Motion to Amend Language "Approval of double-sided printing as the default setting effective Winter session, or whenever technically possible in the Cayton Center Computer Lab. Accompanied by a transition period between now and Winter Session."

Made by Marco Vivero, 2nd William Sun

Motion Passed

Amended Action Item Passed

VIII. Consent Items

8.2 Approval of funding for **Alpha Gamma Sigma Honor Society** for attending Alpha Gamma Sigma Southern California Conference on October 29, 2011 at College of the Canyons. This includes registration fees for 30 people. (Howard, Student Success: \$270.00, ICC Allotment: \$350.00 Total: \$620.00)

8.3 Approval of funding for **M.E.Ch.A** for attending 12th annual Dia De Los Muertos festival on October 22, 2011 at Hollywood Forever Cemetery. This includes ticket fee for 20 students. (Jesus, ICC Allotment: \$200.00)

8.4 Approval of funding for **Association of Latin American Students** for educating student body about Dia de los Muertos on November 1, 2011. This includes fruits, tamales, aguas frescas, decorations, dancers and Pan de Muertos. (Ricardo, AS Activity: \$600.00, ICC: \$321.25, Total: \$921.25)

8.5 Approval of funding for **Chemistry Club** for purchasing items for Club Row on October 27, 2011. This includes T-shirts, 6 for fundraising, others to give away total 40. (Elizabeth, ICC Allotment: \$288.63)

8.6 Approval of funding for **Pre-Health Association** for purchasing items for Club Row on October 27, 2011. This includes party platters, T-shirts, steamers, table cover, spider web and tax. (Michael, ICC Allotment \$453.71)

8.7 Approval of funding for **English Improvement Club** for purchasing items for Club Row on October 27, 2011. This includes pens, paint, decorations, candy, wood, turntable, and nails. (Aaron, ICC Allotment: \$120.00)

8.8 Approval of funding for **Nutrition Science Club** for purchasing items for Club Row on October 27, 2011. This includes pens and pencils. (Mei, ICC Allotment: \$200.00)

8.9 Approval of funding for **Hillel SMC** for purchasing items for Club Row on October 27, 2011. This includes candy, table covers. (Michal, ICC Allotment: \$63.00)

8.10 Approval of funding for **Project Dream Made Reality** for purchasing items for Club Row on October 27, 2011. This includes bags of chicken total 8, bags of buns total 25, bags of mixed vegetables total 15, bags of candy total 20, water, and decorations. (Jesse, ICC Allotment: \$150.00 for fundraising, \$76.91 for decoration. Total: \$226.91)

8.11 Approval of funding for **Math Lab Club** for purchasing items for Club Row on October 27, 2011. This includes 15 pizzas, 4 boxes of soda, 2 boxes of candies, 2 boxes of chocolate bars, taxes, and decorations. (Sarah, ICC Allotment: \$300.00)

8.12 Approval of funding for **Santa Monica Psychology Club** for purchasing items for Club Row on October 27, 2011. This includes cookies, cream cheese, and candy bags. (Narhyn, ICC Allotment: \$152.00 for fundraising)

8.13 Approval of funding for **Respiratory Therapy Club** for purchasing items for Club Row on October 27, 2011. This includes pens and buttons. (Gabriel, ICC Allotment: \$153.46 for fundraising)

8.14 Approval of funding for **M.E.Ch.A** for purchasing items for Club Row on October 27, 2011. This includes beef and charcoal (Jesus, ICC Allotment: \$160.00 for fundraising).

8.15 Approval of funding for **Black Collegian** for purchasing items for Club Row on October 27, 2011. This includes fried chicken, collard greens, and yams. (Roderick, ICC Allotment: \$175.00 for fundraising)

8.16 Approval of funding for **Rotaract Club** for purchasing items for Club Row on October 27, 2011. This includes sugar floss, candy cones, cotton candy machine and shipping. (Diana, ICC Allotment: \$165.00 for fund raising)

8.17 Approval of funding **SMC Ballroom Dance Club and International Folk Dance Club** for purchasing items for Club Row on October 27, 2011 to fundraise. This includes tamales and deserts (Michelle, ICC Allotment: \$175.00)

Motion Made By Yian Chen Motion Passed

IX. Major Action Items

9.1 Approval of funding for SMC Career Service Center for Job Fair Fall 2011 on November 1, 2011. This includes breakfast and lunch for employers, chair and table rentals, table covers, and flyers. (Marcia, Student Success: \$2,318.04)

Motion Made By Yian Chen, 2nd William Sun

Marcia: Do not allow any employers to come that do not have jobs. Not just for commission, very meticulous about

the employers that come to campus. 100% for the students to get jobs that they need. I'm asking students to check with me for resumes. Tomorrow we are holding a workshop on how to participate in a job fair. Retail, finance, hospitals, etc. Jobs and part time jobs that fit into majors of students.

Motion Passed

9.2 Approval of funding for Respiratory Therapy Club for attending the 57th Annual American Association for Respiratory Care Congress from November 4 to 8, 2011 at Tampa Bay, Florida. This includes airfare, hotel, and registration for 4 people (Gabriel, Student Success: \$2,750.00)

Motion Made By Yian Chen

Frank: For professional and academic purposes. This is the most important congress for respiratory care. Hoping to have a workshop including videos, information, and photos taken from Congress. We will be representing SMC at this Congress. Taking instructor, and whichever students can go.

Yian: Full amount \$5,986 but the maximum amount we can fund is half of total. Entertainment is anything for conference and was understood that it was inappropriate to put in funding. It came down to a total of \$5486, divide that by half and we got \$2,750.

Luis: We worked with them, and they are going out of pocket, about \$400 for each member. Convention on east coast and can only take 4 students.

Marjohnny: Instructor is paying for his own airfare and other costs.

Luis: Committed group of students, especially to their profession.

Harrison: If they attend this they'd like to have a workshop to have students who weren't able to attend attain the knowledge they learned at this conference.

Frank: We'd have this workshop in November.

Motion to Amend the Language "Approval of funding for Respiratory Therapy Club for attending the 57th Annual American Association for Respiratory Care Congress from November 4 to 8, 2011 at Tampa Bay, Florida. This includes airfare, hotel, and registration for 4 people (Gabriel, Student Success: \$2,750.00, ICC Allotment: \$400, Total: \$3,150)."

Made By William Sun, 2nd Leslie Estrada

Motion Passed

Motion to Call to Question Made by Marjohnny, Seconded

Motion Passed

Amended Action Item Approved

9.3 Approval funding for The Center of Environmental and Urban Study for Sustainable Week on November. This includes food for registration. (Genevieve, Special Project: \$1,450.00)

Motion Made by Yian Chen, 2nd Brenda Villafana

Genevieve: Climate action plan. Premier climate journalist, based in science. Opening organic learning garden, City of Santa Monica Manager and President Tsang we attend. Collaborative funding and A.S. funds part of a partnership with a much larger budget.

Motion to Call to Question Luis Gomez, 2nd Marjohnny

Motion Passed

Approval of 9.3 Failed

Motion to Reconsider the Vote Made By Marjohnny, Seconded

Motion Passed

Motion to Amend the Language " Approval funding for The Center of Environmental and Urban Study for Sustainable Week on **October 24-27. This includes food for **reception**. (Genevieve, Special Project: \$1,450.00)"**

Made by Yian Chen, Seconded

Motion Passed

Amended Action Item Passed

Motion to Reconsider the Agenda made by Marco Vivero, Seconded

Motion Passed

Motion to add 8.1 Approval of funding for Spanish Club for purchasing snacks for Club Row on October 27th. This includes chips and candies. (Davis: ICC Allotment \$74.84)

Made by Yian Chen, Seconded

Motion Passed

Consent Item 8.1 Approved

X. Discussion

10.1 Volunteer opportunities for SMC Students. (Led by: Jasmine Delgado)

Jasmine: Volunteered with PTK. Need to promote volunteer opportunities for students that are not in clubs. Planning to advertise through the Corsair, DJ's newsletter, FB, and the TVs in cafeteria. Which and when we advertise depends on when the organization is having their events. Any specific organizations to figure out dates for them?

Yian: I used to look up volunteering opportunities and list them from Monday through Sunday for everyone to see, that way students could work around their schedule.

William: AGS doing that now.

Jasmine: For entire general students. A.S. has no forms to keep track of their hours. Could make a form for them through A.S.

Harrison: It would be really amazing to have a center for volunteerism. Center for public advancement.

Jasmine: If anyone is interested, please come to the conference room on Thursday at 12PM during my commissioner meeting.

XI. Adjournment 5:09 PM

Motion Made By Yian Chen, 2nd William Sun

Motion Passed