



Associated Students of Santa Monica College
A.S. Board of Directors Regular Meeting
 21st February 2018, 3:00 P.M., Cayton Center Lounge
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405
 Associated Student Phone Number: (310) 434-4250
MINUTES

I. Call to Order 3.00pm

II. Roll Call

P	President: Jennifer Chen	P	Director Student Assistance: Ana Laura Paiva
	Vice-President: VACANT	P	Director Instructional Support: Jialing Li
P	Director Budget Management: Charlene Alex Boyd	Ab	Director Publicity: Stephanie Hernandez
P	Secretary: Ryan Ang	P	Director Sustainability: Alexa Hernandez
Ab	Director Activities: Saori Gurung	P	Student Trustee: Chase Matthews
P	Director Outreach: Max Gong	Ab	ICC Chair: Kyana Shajari
L	Director Community Relations: Maggie Lo	P	ICC Vice Chair: Melisa Akkaya
P	Director Student Advocacy: Santiago Guerrero	P	ICC Communications Officer: Maritza Lopez

Ab	Associate Dean: Nancy Grass	P	Counselor/Advisor: Benny Blaydes
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- The student leaders that were absent were mainly absent because of classes***

III. Public Comments (3 Minutes Per Speaker)

IV. Guest Speakers

V. Approval of Minutes – 12th February 2017 2018

- **Secretary moved to change the wording from 2017 to 2018. Seconded.**
- **ICC Vice-Chair moved to approve. Seconded.**

VI. Consent Action Items (under \$1000) (3 Minutes Each)

6.1 Approval for Chabad Jewish Students for Purim Party On March 1, 2018 (Matthew Farzam – cost \$600.00 Requesting \$600.00 ICC Allotment)

- **Director of Student Outreach moved to approve. Seconded.**

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	Vice-President: VACANT	A	Director Instructional Support: Jialing Li
A	Director Budget Management: Charlene Alex Boyd		Director Publicity: Stephanie Hernandez
A	Secretary: Ryan Ang	A	Director Sustainability: Alexa Hernandez
	Director Activities: Saori Gurung		Student Trustee: Chase Matthews

*** The Board reserves the right to modify the order of the business at anytime during the meeting.**
Contact: Associate Dean of Student Life, Dr. Nancy Grass, grass_nancy@smc.edu; 310-434-8782

Key: P = Present; Ab = Absent; L = Late; A = Aye; N = Nay; B = Abstain

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A	Director Outreach: Max Gong		ICC Chair: Kyana Shajari
	Director Community Relations: Maggie Lo	A	ICC Vice Chair: Melisa Akkaya
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- **With a unanimous vote, the item has been approved.**
 6.2 Approval for ICC Advisors Training Lunch (Jeff Gordon – cost \$400.00 Requesting \$400.00 ICC Budget)

- **ICC Vice-Chair moved to approve. Seconded.**

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- **With a unanimous vote, the item has been approved.**

VII. Major Action Items (over \$1000) (5 Minutes Each)

7.1 Approval for testing materials for Blue Book/Scantron Program (Jialing Li – cost \$8935.38 Requesting \$8935.38 Student Success).

- **Director of Student Assistance moved to approve. Seconded.**

	President: Jennifer Chen	A	Director Student Assistance: Ana Laura Paiva
	Vice-President: VACANT	B	Director Instructional Support: Jialing Li
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- Student Trustee maintains that we should always give out what's advertised.
- **With a majority vote, item has been approved.**

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VIII. Other Action Items

IX. Discussion Items (10 Minutes Per Item)

9.1 Women Empowerment Month – Ana Laura Paiva

- Director of Student Assistance believes we should get all the women leaders and students from the school to be involved in a campus-wide event.
- We should get male student leaders and professors to explain why everyone should stand in solidarity with women empowerment.
- Ad-Hoc Committee from previous semester should start meeting again.

9.2 AS Bluebook and Scantron Program – Other ways to distribute the Bluebook and Scantron – Jennifer Chen

- Working on a program to scan student ID cards to see if students are getting Bluebooks and Scantrons excessively.
- We should establish that the Scantrons and Bluebooks given out should only be for tests.
- We should place a sign on the door telling students that they if they do not have an ID, they would not get Bluebooks or Scantrons.

➤ Director of Budget Management moved to add “Office Supplies” to Discussion Items

9.3 Office Supplies

- Board Members, including Director of Publicity, don’t seem to have access to Color Printers.
- Significantly, Director of Publicity needs access.

X. Director & Committee Reports

10.1 President’s Report –

- Directors need to update their Office Hours time.
- Election Committee for the vacancy position.
- Need the Directors to check the AS inventory.
- Make an AS Calendar – AS Secretary.

10.2 ICC Vice-Chair –

- Club-Awareness Day coming soon.

10.3 ICC Communications Officer –

- ICC Meeting tomorrow.
- Suggestion for another item for Discussion next week.
- Believes Board Members should go to the ICC Meeting tomorrow.

10.4 Director of Sustainability

- Really hope Directors abide by the rules and not use the plastic utensils.

10.5 Director of Student Assistance

- Farmer’s Market today was excellent.

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XI. Student Trustee Report

- Student Trustee is going to moderate a discussion on March 1st; wishes for Board Members to go.

XII. Advisor Reports

12.1 Benny Blaydes, Counselor/Advisor

- Should check the deadline for scholarships.
- Should be wary of transfer deadlines and read transfer emails carefully.

12.2 Nancy Grass, Associate Dean/Advisor

XIII. Adjournment

- **ICC Communications Officer moved to adjourn.**
- **Meeting adjourned at 3.45pm.**

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