



**Associated Students of Santa Monica College**

**A.S. Finance Committee Regular Meeting**

October 4, 2017, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405

Associated Student Phone Number: (310) 434-4250

**MINUTES**

**I Call to Order 11.16am**

**II Roll Call**

P	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
P	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
P	<b>Director Sustainability:</b> Alexa Benavente	
L	<b>ICC Vice Chair:</b> Melisa Akkaya	
P	<b>Director of Auxiliary:</b> David Dever	
P	<b>Associate Dean:</b> Nancy Grass	

**III Public Comments (2 Minutes Per Speaker)**

- AS President – AS now has a public YouTube channel.
- AS Sustainability – AS has a pantry now.

**IV Approval of Minutes – 9/27/17**

- **AS President moved to approve. Seconded.**
- **No objections. Minutes have been approved.**

**V Consent Action Items (under \$1000)**

5.1 Approval for Gavel and engraving (Jennifer Chen - cost \$71.66 Requesting \$71.66 Directors account)

- **Director of Auxiliary moved to approve. Seconded.**
- Two gavels to be ordered.

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Benavente	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Director of Auxiliary:</b> David Dever	
A	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous vote, the item has been approved.**

5.2 Approval for the Chem Club to buy club t-shirts (Aaron Gaynes - cost \$398.39 Requesting \$400.00 ICC Allotment)

- **Director of Auxiliary moved to approve. Seconded.**
- Ran out of old T-shirts.

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting

\* **The Board reserves the right to modify the order of the business at anytime during the meeting.**  
**Contact: Associate Dean of Student Life, Dr. Nancy Grass, [grass\\_nancy@smc.edu](mailto:grass_nancy@smc.edu); 310-434-8782**



## Associated Students of Santa Monica College

A.S. Finance Committee Regular Meeting

October 4, 2017, 11:15 A.M., Cayton Center Conference Room  
Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405

Associated Student Phone Number: (310) 434-4250

### MINUTES

A	Director Sustainability: Alexa Benavente		
A	ICC Vice Chair: Melisa Akkaya		
A	Director of Auxiliary: David Dever		
A	Associate Dean: Nancy Grass		

- **With a unanimous vote, the item has been approved.**

5.3 Approval for the Art Club to purchase silk screens, tote bags, and pizza (Alexandria Risby - cost \$399.22 Requesting \$399.22 ICC Allotment)

- ICC Vice-Chair moved to approve. Seconded.
- **Associate Dean moved to amend the amount of the cost of pizza's to \$60 and for only two days, and change the overall cost to \$399.22. Seconded. Without objection the amendment was approved**
- Vote on main motion:

A	Director Budget Management: Charlene Alex Boyd	Secretary: Ryan Ang-Non Voting	
A	President: Jennifer Chen	Interested Party: Mitch Heskell-Non Voting	
A	Director Sustainability: Alexa Benavente		
A	ICC Vice Chair: Melisa Akkaya		
A	Director of Auxiliary: David Dever		
A	Associate Dean: Nancy Grass		

- **With a unanimous vote, the item has been approved as amended.**

5.4 Approval for the Scandinavian Club to put on a Midsummer Fest (Kristin Wannemo—cost \$95.43 Requesting \$95.43 ICC Allotment)

- **ICC Vice-Chair moved to approve. Seconded.**
- Proposal was apparently withdrawn by submitter.
- **Associate Dean moved to withdraw proposal. Seconded.**

5.5 Approval for A.S. to purchase Director Polo Shirts (Jennifer Chen—cost 961.40. Requesting \$961.40 Directors Account)

- **President moved to approve. Seconded.**
- The count is incorrect based on two shirts for all staff. Associate Dean suggested that only the two advisors that travel with Directors get two and all other staff receive one shirt.

A	Director Budget Management: Charlene Alex Boyd	Secretary: Ryan Ang-Non Voting	
A	President: Jennifer Chen	Interested Party: Mitch Heskell-Non Voting	
A	Director Sustainability: Alexa Benavente		
A	ICC Vice Chair: Melisa Akkaya		

\* The Board reserves the right to modify the order of the business at anytime during the meeting.  
Contact: Associate Dean of Student Life, Dr. Nancy Grass, [grass\\_nancy@smc.edu](mailto:grass_nancy@smc.edu); 310-434-8782



**Associated Students of Santa Monica College**  
 A.S. Finance Committee Regular Meeting  
 October 4, 2017, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405  
 Associated Student Phone Number: (310) 434-4250

**MINUTES**

A	<b>Director of Auxiliary:</b> David Dever	
A	<b>Associate Dean:</b> Nancy Grass	

- **With a unanimous vote, the item is approved.**

**VI Major Action Items (over \$1000)**

**6.1 Approval for the Cheer Club to buy a new Mascot costume (Blanca Ramos - cost \$1,323.50 Requesting \$1,323.50 accounts not specified)**

- **ICC Vice-Chair moved to approve. Seconded.**
- Director of Auxiliary has to leave. Mitch Heskell would be his proxy.
  - Mascot is Pico the Pirate and he represents the Corsair.
  - Club needs to submit an Inventory Form by Board meeting
  - **ICC Vice-Chair moved to have the item paid for out of special projects. Seconded:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd		<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	A	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Benavente		
A	<b>ICC Vice Chair:</b> Melisa Akkaya		
	<b>Director of Auxiliary:</b> David Dever		
A	<b>Associate Dean:</b> Nancy Grass		

- **With a unanimous vote, the amendment passes.**
- **Vote for main motion:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd		<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	A	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Benavente		
A	<b>ICC Vice Chair:</b> Melisa Akkaya		
	<b>Director of Auxiliary:</b> David Dever		
A	<b>Associate Dean:</b> Nancy Grass		

- **With a unanimous vote, the item has been approved.**
- **Associate Dean moved to postpone item 6.2 to end of major action items. Seconded.**

**6.3 Approval for Kellogg Conference and Hotel (Ryan Ang- cost \$3,105.00 Requesting \$3,105 ICC Allotment, Special Projects)**

- **President moved to approve. Seconded.**

\* The Board reserves the right to modify the order of the business at anytime during the meeting.  
 Contact: Associate Dean of Student Life, Dr. Nancy Grass, [grass\\_nancy@smc.edu](mailto:grass_nancy@smc.edu); 310-434-8782



## Associated Students of Santa Monica College

### A.S. Finance Committee Regular Meeting

October 4, 2017, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405

Associated Student Phone Number: (310) 434-4250

### MINUTES

- Fiscal policy requires clubs to use their Special Accounts to pay for field trips which requires PTK minutes from their meeting approving such an expenditure– Executive Board and Forums.
- Tax from the Hotel is necessary.
- AS can only fund a maximum of 50%.
- PTK may need to add one more room.
- **ICC Allotment needs to be changed to \$600.**
- **Associate Dean moved to postpone the item to next finance meeting. Without objection, the item was postponed.**

6.4 Approval for the Associated Students to purchase reusable straws, yoga blankets, van rental, garden seed bombs, salad demo (Alexa Benavente- cost \$5,863.43 Requesting \$5,863.43 Sustainability)

- **President moved to approve. Seconded.**
- Associate Dean moved to amend the amount to \$5479.38, Seconded.

A	<b>Director Budget Management:</b> Charlene Alex Boyd		<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	A	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Benavente		
A	<b>ICC Vice Chair:</b> Melisa Akkaya		
	<b>Director of Auxiliary:</b> David Dever		
A	<b>Associate Dean:</b> Nancy Grass		

- **With a unanimous vote, the item was amended to the lower amount.**
- **Vote for main motion:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd		<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	A	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Benavente		
A	<b>ICC Vice Chair:</b> Melisa Akkaya		
	<b>Director of Auxiliary:</b> David Dever		
A	<b>Associate Dean:</b> Nancy Grass		

- **With a unanimous vote, the item has been approved.**

## VII Director & Committee Reports (2 Minutes Each)

7.1 Alex Boyd, Director of Budget Management – (NONE)

7.2 **President:** Expressed how difficult it is to say no to proposals, but wants folks to know that our fiscal responsibility must be maintained, so will do everything to say yes, but only as far as it is responsible to do so.

## VIII Advisor Reports

\* The Board reserves the right to modify the order of the business at anytime during the meeting.  
 Contact: Associate Dean of Student Life, Dr. Nancy Grass, [grass\\_nancy@smc.edu](mailto:grass_nancy@smc.edu); 310-434-8782



## **Associated Students of Santa Monica College**

A.S. Finance Committee Regular Meeting

October 4, 2017, 11:15 A.M., Cayton Center Conference Room  
Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405

Associated Student Phone Number: (310) 434-4250

### **MINUTES**

**8.1 David Dever**, Director of Auxiliary

**8.2 Nancy Grass**, Associate Dean/Advisor

- Appreciate the patience of the committee and also the students for allowing the Associate Dean to explain and educate about our processes.

### **IX Adjournment**

- **Director of Sustainability moved to adjourn. Seconded.**
- **Meeting adjourned at 12.10pm.**

\* The Board reserves the right to modify the order of the business at anytime during the meeting.  
Contact: Associate Dean of Student Life, Dr. Nancy Grass, [grass\\_nancy@smc.edu](mailto:grass_nancy@smc.edu); 310-434-8782