



Associated Students of Santa Monica College  
 A.S Finance Committee Regular Meeting  
 March 20, 2019, 11:00 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405  
 Associated Student Phone Number: (310) 434-4250

**MINUTES**

- I. Call to order 11:03AM**
- II. Roll Call**

	Voting		Non-Voting
P	<b>Director Budget Management:</b> Maria Damian	Ab	<b>Dean of Education Enterprises:</b> Mitch Heskell
L 11:06AM	<b>President:</b> Isabel Rodriguez	P	<b>Associate Dean:</b> Nancy Grass
P	<b>Director Sustainability:</b> Brooke Harrington	P	<b>Commissioner:</b> Emilio Recinos-Walsh
P	<b>ICC Vice Chair:</b> Paniz Karimpour		
L 11:04AM	<b>Director of Auxiliary:</b> David Dever		
P	<b>Counselor/Advisor:</b> Benny Blaydes		

**III. Public Comments (2 minutes per speaker)**

- Dr.Grass: 3pm today Vigil/prayer for New Zealand/Netherlands violence
- ICC Vice Chair: Disabled Students Program Services flyer for support and problem solving
- Director of Sustainability: Corsair Market today
- Director of Auxiliary: Club Hosting Earthquake Preparedness Kit 10am – 1pm

**IV. Approval of Minutes – 03/13/2019**

- **Moved to approve** by Director of Sustainability, seconded.
- **With no objections, the minutes of 03/13/2019 were approved.**

**V. Minor Action Items (under \$1000)**

5.1 Approval for Pizza and beverages for Pirate Awareness meeting of the SMC Urban Media Makers on 3/25/2019 (Jesus Arango—cost \$55.99; Requesting \$55.99 ICC).

- **Moved to approve** by President, seconded.
  - Less than 25 people
  - CMD Campus
- **Moved to amend** 5.1 changing the date from March 25<sup>th</sup> to April 1<sup>st</sup> by President, seconded.
- **With no objections, item 5.1 is amended.**

	Voting
A	Director Budget Management: Maria Damian
A	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

- **With unanimous vote, item 5.1 was approved.**
- **Moved to bring 5.4 up in the Agenda**, by president, seconded.

5.2 Approval for Business Cards, Fliers, Graphic Design Services, and Tee-Shirts for the SMC Media Makers (Jesus Arango—cost \$686.40; Requesting \$686.40 ICC).

- **Moved to approve** by Director of Sustainability, seconded.



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**MINUTES**

- Process of educating how to create Media for other clubs and students.
- Cross campus awareness
- Goal: boost attendance at all SMC events

	Voting
A	Director Budget Management: Maria Damian
A	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

- **With unanimous vote, item 5.4 was approved.**

5.3 Approval for Tee-Shirts for the SMC VITA Program (Kristina Ngema—cost \$481.30; Requesting \$481.30 Student Success).

- **Moved to approve by** Director of Sustainability, seconded.

- Program led by Accounting Department by Prof.Rubio
- On other college campuses
- Helpful support and appointments for tax preparation.
- T-shirts will work as branding for the program and hopefully

- **Moved to amend the account of item 5.2 to Special Projects by** ICC Vice Chair, seconded.

- **With no objections, item 5.2 was amended.**

	Voting
A	Director Budget Management: Maria Damian
B	President: Isabel Rodriguez
B	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

- **Item 5.2 passes with majority vote.**

5.4 Approval for Tee-Shirts for the Chemistry Club (Benjamin Makhani—cost \$400.00; Requesting \$400.00 ICC).

- **Moved to approve by** President, seconded.
- **Moved to postpone by** Mr.Blaydes, seconded.
- **With no objections, item 5.3 was postponed.**
- Quotes by Thursday, and Design by Tuesday.

**VI. Major Action Items (over \$1000)**

6.1 Approval for Conference tickets, Food, Gas cost and Airbnb booking for WPA Convention of Psychology Club from 04/26/2019 to 04/27/2019 (Iris Jeong—cost \$2625.08: \$510 Student Contributions, \$100 Club Special Account; Requesting \$1,052.34 Psychology Club ICC Allotment, \$600 Psi Beta Club ICC Allotment, \$362.74 Student Success).

- **Moved to approve by Director of Sustainability, seconded.**
- WPA stands for Western Psychology Association
- Annual Conference, is the 3<sup>rd</sup> year attending for Psi Beta, and Psychology Club

Key: P=Present; Ab= Absent; L=Late; A=Aye; N=Nay; B=Abstain



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- Wish to submit research at conference
- Conference is in Pasadena
- Reduced food costs by purchasing groceries.
- Starts at 8am
- Good allocation of funds by Psi Beta and Psychology Club in comparison to past semesters.
- **Moved to increase the amount being funded from Student Success** by President, seconded.
  - Increase Student Success account by \$600.00 to the new total cost of \$962.74, split \$300.00 each by both clubs.

● **Vote on amendment**

	Voting
A	Director Budget Management: Maria Damian
A	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

● **With unanimous vote, amendment passed.**

● **Vote on main action item**

	Voting
A	Director Budget Management: Maria Damian
A	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

● **With unanimous vote, item 6.1 was approved.**

6.2 Approval for Convention registration fees, food and newsletter printing for State A.G.S Convention from 04/5/2019 to 04/07/2019 (John Quevedo—cost \$7070.00; Requesting \$1,200 ICC Allotment, \$3,535.00 Special Projects).

- **Moved to approve** by Director of Sustainability, seconded.
  - Problems with getting actual quotes from hotel and hosting chapter of convention.
  - Only form provided was from Hosting chapter stating room prices (can count as quote if it states \$215 per person)
- **Moved to improve wording on the agenda to** “(John Quevedo – cost \$7070.00; \$2235.00 Club Special Account, \$1300.00 Student Contributions, Requesting \$1200 ICC allotment, \$3535 Special Projects).” by President, seconded.
- **With no objections, item 6.2’s wording will be corrected.**
  - Mathematical error, due to not including ICC allotment in right column of Proposal.
  - Total is above what the club is asking for in the account.
  - Need to reduce the amount being proposed in the Total Proposed amount.
- **Moved to amend the amounts by a decrease of \$400.00 Special Account, decrease \$400.00 from ICC allotment, and decrease \$400.00 from Special Projects** by President, seconded.

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- Correcting the Proposal Total from \$8270.00 to \$7070.00
- The new amounts will be \$1835.00 Club Special Accounts, \$1300.00 from Student Contributions, \$800.00 ICC allotment, and \$3135.00 from Special Projects. Totaling \$7070.00.

- **Vote on Amendment**

	Voting
A	Director Budget Management: Maria Damian
A	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

- **Amendment passes unanimously.**

- **Vote on Main Action item**

	Voting
A	Director Budget Management: Maria Damian
B	President: Isabel Rodriguez
A	Director Sustainability: Brooke Harrington
A	ICC Vice Chair: Paniz Karimpour
A	Director of Auxiliary: David Dever
A	Counselor/Advisor: Benny Blaydes

- **Item 6.2 was passed with majority vote.**

- Pending the Director of Budget Management sees the email stating it is \$215 per person.

**VII. Director and Committee Reports (2 minutes each)**

**7.1 Maria Damian, Director of Budget Management**

- Presentation for clubs on what meetings to attend, what proposal will go under.

**7.2 Isabel Rodriguez, President**

**7.3 Paniz Karimpour, ICC Vice Chair**

**7.4 Brooke Harrington, Director of Sustainability**

**VIII. Advisor Reports**

**8.1 David Dever, Director of Auxiliary**

**8.2 Nancy Grass, Associate Dean/ Advisor**

**IX. Adjournment**

- **Moved to adjourn** by President, seconded.
- **Meeting was adjourned at 12:39PM**