



Associated Students of Santa Monica College

A.S. Board of Directors - 2026 Student Leadership Development Training Retreat
August 24, 25, & 26, 2026 - Cayton Center - A.S. Computer Lab Conference Room 201-A (2nd Floor)
Santa Monica College, 1900 Pico Blvd., Santa Monica, CA 90405

The Public may join via: Zoom/Telephone: <https://cccconfer.zoom.us/j/98941154407>

Associated Students Office Phone Number: (310) 434-4250

Agenda

***The Board reserves the right to modify the order of the business at any time during the meeting.**

This agenda is posted on the [Associated Students website](#), which is accessible to the public. A physical copy of the agenda or A.S. Board minutes can be requested by visiting the Office of Student Life at Santa Monica College located at the following address:

Santa Monica College

Cayton Center Room 202
1900 Pico Blvd.
Santa Monica, CA 90405

The A.S. Board of Directors will hold their annual training, three day, A.S. Retreat:

1. Monday, August 24, 2026 from 9:00 a.m. to 5:00 p.m.,
2. Tuesday, August 25, 2026 from 1:00 p.m. to 5:00 p.m., and
3. Wednesday August 26, 2026 from 9:00 a.m. to 5:00 p.m.

Location: Cayton Center, 2nd floor, Computer Lab Conference Room 201-A, elevator on the East Side of the Building.
Santa Monica College, 1900 Pico Blvd., Santa Monica, CA 90405

The A.S. Board of Directors will continue to maintain a hybrid modality for public participation. The following Zoom format provides an opportunity for the public to directly address the body. Members of the public have the right to request to make public comments until such time as the public comment period is over.

The public may participate in the Zoom Conference and provide public comment with the following information:

1. Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/98941154407>
2. Or iPhone one-tap (US Toll): +16699006833, 98941154407# or +12532158782, 98941154407#
3. Or Telephone:
 - a. Dial one of the numbers below and then enter the requested Meeting ID: 989 4115 4407
 - i. +1 669 900 6833 (US Toll)
 - ii. +1 253 215 8782 (US Toll)
 - iii. +1 346 248 7799 (US Toll)
 - iv. +1 301 715 8592 (US Toll)
 - v. +1 312 626 6799 (US Toll)
 - vi. +1 646 876 9923 (US Toll)
4. International numbers available: <https://cccconfer.zoom.us/u/acB05pblG>
5. Or Skype for Business (Lync): SIP: 98941154407@lync.zoom.us

For questions, contact the Office of Student Life (OSL) at 310-434-4250 or by email: OSL@SMC.EDU

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Agenda

Monday, August 24, 2026, Day One

NO ACTION IS TAKEN ON DAY 1 OF RETREAT

I. Call to Order

II. Roll Call

President, Paula Cortes

Vice-President, Gabriel Sanchez

Secretary, Zoe Linkins

Budget Management, Vacant

Basic Needs, Annabelle Garcia

Instructional Support, Jiale Ma

Student Outreach, Daria Zharkova

Equity and Diversity, Jaqueline Campos

External Affairs, Viktoriia Oberderfer

Activities, Gregory Hawthorne

Publicity, Samantha Jauregui

Sustainability, Muhammadjon Usmonzoda

ICC Chair, Vacant

ICC Vice-Chair, Matt Frankel

ICC Communications Officer, Sujeyla Lopez

Student Trustee, Audrey Lilijegren

Dean of Student Life, Kiersten Elliott

Advisors: Amanda De La Torre, Tiffany Inabu, & Isaac Rodriguez

III. 9:00 a.m. - Welcome & Introductions - Kiersten Elliott, Dean of Student Life, Office of Student Life (OSL)

a. Summer Recap

b. Ice Breaker – Name Game

c. Creating a CULTURE OF CARE

IV. 9:50 a.m. - Public Comments (1 minute per speaker)

V. 10:00 a.m. - The Brown Act , Legal Status of the Associated Students and the Board of Directors, and Title XI / First Amendment-Discrimination — Bob Myers, College Counsel

VI. 11:00 a.m. - A.S. at a Glance – Tiffany Inabu & Isaac Rodriguez, OSL Counselors & A.S. Advisors

a. SMC Organization Structure and Governance

b. Ed Code, SMC Board Policies and Administrative Regulations

c. State-wide Student Leadership Conferences: CCCSAA and SSSCC

d. Office of Student Life (OSL): Organizational Structure and Staff Roles

e. Participatory Governance, Representing A.S. well, and Committee Representatives

VII. 12:00 p.m. - LUNCH (one hour) with Tania Acosta, Vice President of Student Success and Key Administrators

VIII. 1:00 p.m. - MBTI Assessment – Esmeralda Martinez and Destiny Johnson, SMC Career Center

IX. 4:00 p.m. - VIP DAY tomorrow - Distribute T-shirts to A.S. Directors and schedule tabling & A.S. workshop

X. 5:00 p.m. - Adjournment

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Agenda

Tuesday, August 25, 2026, Day Two

NO ACTION IS TAKEN ON DAY 2 OF RETREAT

I. Call to Order

II. Roll Call

President, Paula Cortes

Vice-President, Gabriel Sanchez

Secretary, Zoe Linkins

Budget Management, Vacant

Basic Needs, Annabelle Garcia

Instructional Support, Jiale Ma

Student Outreach, Daria Zharkova

Equity and Diversity, Jaqueline Campos

External Affairs, Viktoriia Oberderfer

Activities, Gregory Hawthorne

Publicity, Samantha Jauregui

Sustainability, Muhammadjon Usmonzoda

ICC Chair, Vacant

ICC Vice-Chair, Matt Frankel

ICC Communications Officer, Sujeyla Lopez

Student Trustee, Audrey Lilijegren

Dean of Student Life, Kiersten Elliott

Advisors: Amanda De La Torre, Tiffany Inabu, & Isaac Rodriguez

III. 1:00 p.m. – Welcome – Kiersten Elliott, Dean of Student Life

IV. Public Comments (1 minute per speaker)

V. 1:10 p.m. - Communication, time management, and goal setting – Tiffany Inabu, OSL Counselor & Advisor

VI. 2:40 p.m. – A.S. Programming – Amanda De La Torre, Advisor and Tiffany Inabu – OSL Counselor & Advisor

VII. 4:40 p.m. – A.S Team Photo in SMC T-shirts

VIII. 5:00 p.m. - Adjournment

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Agenda

Wednesday, August 26, 2026, Day Three

I. Call to Order

II. Roll Call

President, Paula Cortes
Vice-President, Gabriel Sanchez
Secretary, Zoe Linkins
Budget Management, Vacant
Basic Needs, Annabelle Garcia
Instructional Support, Jiale Ma
Student Outreach, Daria Zharkova
Equity and Diversity, Jaqueline Campos

External Affairs, Viktoriia Oberderfer
Activities, Gregory Hawthorne
Publicity, Samantha Jauregui
Sustainability, Muhammadjon Usmonzoda
ICC Chair, Vacant
ICC Vice-Chair, Matt Frankel
ICC Communications Officer, Sujeyla Lopez

Student Trustee, Audrey Lilijegren

Dean of Student Life, Kiersten Elliott

Advisors: Amanda De La Torre, Tiffany Inabu, & Isaac Rodriguez

III. 9:00 am Welcome- Kiersten Elliott, Dean of Student Life

IV. Public Comments (1 minute per speaker)

V. 9:05 a.m. – A.S. Budget Overview – David Dever, Director of Auxiliary Services

VI. 10:00 a.m. – Dr. Bruce Bishop, Parliamentarian

- a. Brown Act
- b. Robert's Rule of Order
- c. Mock meeting practice
- d. Public Comment (how to manage time limit)
- e. Emphasis on the role of the Chair
- f. Relevant Motions

VII. 12:00 p.m. – Working Lunch (one hour): Working Through Differences – Susan Fila, Dean, Health and Wellbeing

- Danilo Donoso, Psychologist, Coordinator of the Center for Wellness and Wellbeing
- Matthew Williamson, Coordinator for the Care and Prevention Team

VIII. 1:00 p.m. - Day to Day—What is your Role? and Office Etiquette

IX. 2:00 p.m. – A.S. Discussion Items

- a. Operational Budget 2026-2027
- b. Smartsheet cost / renew for 2026-2027
- c. CCCSAA Conference Application

X. 2:30 p.m. – A.S. Business Action Items:

- a. A.S. Retreat 2026 Food Costs
- b. Approve A.S. Budget for 2026-2027
- c. Confirm the Vacancies:
 - i. A.S. Director of Budget Management
 - ii. A.S. Judicial Board - Justices – 2 positions

XI. 3:00 p.m. - A.S. Board Visioning and Goal Setting— Paula Cortes, A.S. President and the A.S. Directors

- a. What will the 2026-2027 A.S. Board of Directors value?

XII. 5:00 p.m. - Adjournment

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