Associated Students of Santa Monica College
A.S. Finance Regular Meeting
10/28/2026 at 11:00 a.m.
Cayton Center Computer Lab (2nd Floor),
Santa Monica College, 1900 Pico Blvd., Santa Monica, CA 90405
The Public may join via Zoom/Telephone: https://cccconfer.zoom.us/j/92686613618
Associated Students Office Phone Number: (310) 434-4250
Minutes

I. **Call to Order** 11:15 a.m.

II. **Roll Call**

Voting:

P Budget Management, Massimo Keyes
P President: Paula Cortes
A Director of Sustainability: Muhammadjon Usmonzoda
P ICC Vice Chair: Matt Frankel
P Education Enterprise Designee: David Dever
P Student Life Designee: Dr. Kiersten Elliott

Non Voting:

A Dean of Education Enterprises: Mitch Heskel

III. **Public Comments** *(2 Minutes Per Speaker)*

Zoom Public Commenter: Congratulated Massimo Keyes on his appointment as Director of Budget Management. Addressed Proposal 1070 (CultureHacks / Computer Science Club), citing a data leak that occurred prior to last year's hackathon involving student personal data and transcripts. Requested that funding be conditioned on the club submitting a data management protocol detailing how registration data will be collected, accessed, and deleted.

IV. **Approval of Minutes**

4.1 Approval of Minutes from 10/14/2026 and 10/16/2026

- Motion to approve the minutes of October 14, 2026, and October 16, 2026 by A.S. President, seconded by Education Enterprise Designee
- Motion Approved without objection.

4.2 Motion to Table All Other Prior Minutes from 10/21, 10/07, 09/30, 09/23, 09/16, & 09/09/2026

- Motion to Table the minutes of 10/21, 10/07, 09/30, 09/23, 09/16, & 09/09/2026 by A.S. President, seconded by Education Enterprise Designee
- Motion Tabled without objection.

V. **Major Action Items ($1,000 and over)** –

5.1 Proposal 1082 Approval for "Cosmo Fuel: Student Nutrition & Wellness Access" by Cosmo Club
(Total Cost $9,600.00. Requesting $9,600.00 from A.S. Director — Club President, Caitlynn Johnson)

- Motion to Table item 5.1 due to no show, by A.S. President, seconded by Education Enterprise Designee
- Motion Tabled without objection.

5.2 Proposal 1073 Approval for "Technology Support" –by A.S. Director
(Total Cost $5,000.00. Requesting $5,000.00 from A.S. Director — A.S. President, Paula Cortes)

- Motion to Postpone Item 5.2 to next week's meeting (11/04/2026), by Education Enterprise Designee, seconded by Student Life Designee
- Motion Postponed without objection.

5.3 Proposal 1072 Approval for "A.S. Student Microwave Accessibility and Food Equity Initiative" by A.S. Director
(Total Cost $19,998.11. Requesting $19,998.11 from A.S. Director — A.S. President, Paula Cortes)

- Discussion: Negotiations with Education Enterprise confirmed that new student microwaves are covered directly under campus contracts with food vendors (similar to the UC Berkeley model) and will not require A.S. funding.
- Motion to Strike Item 5.3 by Education Enterprise Designee, seconded by Student Life Designee
- Motion Stricken without objection.

5.4 Proposal 1070 Approval for "CultureHacks: Computer Science Club Hackathon 2026" by Computer Science Club
(Total Cost $1,600.00. Requesting $1,600.00 from Club ICC Allotment — Club President, Yinghao (Peter) Guan)

- Discussion: (1) Written cybersecurity clearance must be obtained immediately from IT Department and SMC Police. (2) Math and Science Building computer labs prohibit food/beverage; club must confirm an approved location (such as the Cafeteria) or secure authorized food clearance. (3) Fiscal policy strictly bars general A.S./ICC funds from paying for transferable prizes (earbuds, cash equivalents). Prizes must be non-transferable recognition (trophies, plaques, certificates) or paid exclusively from verified Club Special Accounts with club minutes.
- Motion to Table item 5.4 due by A.S. President, seconded by Education Enterprise Designee
- Motion Tabled without objection.

VI. **Minor Action Items (Under $1,000)** – **Consent Agenda** –

6.1 Proposal 1096 Approval for "First General Meeting" by Health Equity Advocates Santa Monica College Chapter Club
(Total Cost $110.00. Requesting $110.00 from Club ICC Allotment — Club Treasurer, Thar Ya Htet; Presented by Vice President Natash Patel)

- Conditional items: (1) Gift cards are strictly non-fundable under fiscal policy and must be removed. (2) Club must submit an updated line-item spreadsheet. (3) Club meeting minutes before the Monday Board meeting.
- Motion to conditionally approve item 6.1 by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Approved with Conditions unanimously.

6.2 Proposal 1095 Approval for "Club Row" by Health Equity Advocates Santa Monica College Chapter
(Total Cost $170.00. Requesting $170.00 from Club ICC Allotment — Club Treasurer, Thar Ya Htet)

- Discussion: Event date was scheduled before the proposal could clear the Board of Directors meeting on Monday. A.S. Fiscal Policy strictly prohibits retroactive funding.
- Motion to Strike item 6.2 by Student Life Designee, seconded by A.S. President
- Motion Stricken without objection.

6.3 Proposal 1094 Approval for "Snack Funding" – Literature and Letters Society
(Total Cost $450.00. Requesting $450.00 from Club ICC Allotment — Club President, Madina Nawabi)

- Motion to table item 6.3 by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Tabled without objections.

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6.4 Proposal 1091 Approval for "General Meeting Purchases" – Computer Science Club
(Total Cost $80.00. Requesting $80.00 from Club ICC Allotment — Club Treasurer, Minh Thanh Ngo)
- Motion to table item 6.4 by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Tabled without objections.

6.5 Proposal 1090 Approval for "Dagasiya" by JLCA
(Total Cost $194.54. Requesting $194.54 from Club ICC Allotment — Club Treasurer, Haruto Abe)
- Conditional item: Club minutes to be confirmed on file prior to Monday's Board meeting.
- Motion to conditionally approve item 6.5 by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Approved with Conditions unanimously.

6.6 Proposal 1086 Approval for "Midterm Madness" by Chemistry Club
(Total Cost $39.06. Requesting $39.06 from Club ICC Allotment — Club Treasurer, Karla Ruiz)
- Conditional items: (1) A.S. Sustainability Policy strictly prohibits single-use plastic water bottles; water must be purchased in aluminum cans, cardboard cartons, or sustainable containers within the approved $39.06 cap. (2) Club must combine documentation into a single consolidated file.
- Motion to conditionally approve item 6.6 by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Approved with Conditions unanimously.

6.7 Proposal 1081 Approval for "The Makeup Show – The Creative Experience Los Angeles" by Cosmo Club
(Total Cost $360.00 each. Requesting $360.00 from A.S. Director — Club President, Caitlynn Johnson)
- Motion to Table item 6.7 due to no show, by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Tabled without objection.

6.8 Proposal 1079 Approval for "SMC Cosmetology Halloween Spirit Week & Creative Competitions" by Cosmo Club
(Total Cost $285.00. Requesting $285.00 from A.S. Director — Club President, Caitlynn Johnson)
- Motion to Table item 6.8 due to no show, by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Tabled without objection.

6.9 Proposal 1076 Approval for "The Makeup Show – The Creative Experience Los Angeles" by Cosmo Club
(Total Cost $360.00 each. Requesting $360.00 from A.S. Director — Club President, Caitlynn Johnson)
- Motion to Table item 6.9 due to no show, by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Tabled without objection.

6.10 Proposal 1075 Approval for "Funding for Club Row" by Girls Who Code
(Total Cost $94.73. Requesting $94.73 from A.S. Director — Club President, Ashlee Yong)
- Motion to Strike item 6.10 due to no show & event date is before Board meeting, by Education Enterprise Designee, seconded by A.S. President
- Motion Stricken without objection.

6.11 Proposal 1068 Approval for "Club Row Finance/General Finance" by Chess Club at SMC
(Total Cost $378.25. Requesting $378.25 from Club ICC Allotment — Club Organiser, Winston Sharpe)
- Motion to Strike item 6.11 due to no show & event date is before Board meeting, by A.S. President, seconded by Student Life Designee
- Motion Stricken without objection.

6.12 Proposal 1065 Approval for "Food and Snacks for Gender Sexuality Alliance (GSA)" by Gender Sexuality Alliance (GSA)
(Total Cost $142.00. Requesting $142.00 from Club ICC Allotment — Bianca Pineda)
- Motion to Table item 6.12 due to no show, by Education Enterprise Designee, seconded by A.S. President
- Motion Tabled without objection.

6.13 Proposal 1059 Approval for " Food/Materials Purchase" by Business Club at Santa Monica College
(Total Cost $198.25. Requesting $198.25 from Club ICC Allotment — Club Treasurer, Ertunc Erin Tuncal)
- Conditional items: (1) Single-use plastic water bottles must be replaced with sustainable canned/boxed alternatives within the approved total. (2) The official A.S./ICC logo must be included on the banner.
- Motion to Approve item 6.13 due to no show, by Education Enterprise Designee, seconded by ICC Vice Chair
- Motion Approved with Conditions unanimously.

VII. Discussion Items - none

VIII. Other Action Items - none

IX. Director and Committee Reports (2 minutes per speaker):
- Chair Massimo Keyes thanked the committee and staff for supporting his transition into the Director of Budget Management role.

X. Advisor Reports:
- **Dr. Kiersten Elliott (Student Life Designee):** Reminded clubs that all documentation must be submitted well ahead of the Monday Board meetings, as incomplete items will be tabled or rejected at the Board level.
- **David Dever (Education Enterprise Designee):** Reaffirmed willingness to streamline Auxiliary purchase requisitions while maintaining proper fiscal and tax verification.

XI. Adjournment - 1:11 p.m.