

## CSU TRANSFER CHECKLIST

Review your academic records with an SMC counselor or CSU University representative to:

- a) Determine your competitiveness as a transfer applicant.
  - b) Devise a transfer application strategy. To transfer, you need 60 CSU transferable semester units and 4 specific courses: English composition, critical thinking, a transferable math course, and an oral communication course.
  - c) Some CSU campuses will consider an application with less than 60 units but you must check **[www.calstate.edu/apply](http://www.calstate.edu/apply)** to determine which campuses will allow that.
2. Apply for Fall during October and November, which is the PRIORITY filing period and apply for Spring during the August PRIORITY filing period:
    - Complete an application at **[www.calstate.edu/apply](http://www.calstate.edu/apply)**.
    - The application fee is \$70.00 for each CSU campus.
    - Do not send transcripts until you are requested to do so OR until you have completed your Fall term.
  3. Consider applying for Financial Aid if you have not done so already. To receive priority consideration, applications must be filed between October 1 and March 2. Contact the Transfer/Counseling Center for more information about this process and Financial Aid Workshops.
  4. Have your General Education requirements certified, either IGETC or CSU GE:
    - If you are following IGETC, you must have it CERTIFIED by SMC prior to your transfer. If Spring will be your last semester to complete remaining IGETC requirements at SMC, apply for certification in the SMC Admissions office from January 1 - July 31 for the Spring Semester; October 1 - December 1 for students planning to complete requirements during the fall or winter semesters. Requests for "Certification" are available on these dates in the Admissions office or can be downloaded from [www.smc.edu/enrollmentdevelopment/admissions/pages/forms.aspx](http://www.smc.edu/enrollmentdevelopment/admissions/pages/forms.aspx)
    - If you will be using coursework from colleges other than SMC to satisfy your IGETC requirements and/or using coursework taken in high school to satisfy the foreign language IGETC requirement, you must have official copies of these transcripts mailed to SMC to complete the certification process. (You do not need to complete any foreign language on the IGETC if you are going to a CSU.)
    - If you are following the CSU GE pattern and expect to have it completed prior to your transfer, apply for certification during your final semester at SMC (please refer to the certification dates listed above). If you will not have completed the CSU GE pattern in full prior to your transfer, as long as you have completed some of your general education course work at SMC, you can complete your remaining requirements AFTER you have transferred and apply for certification when all requirements have been completed. For more information about this policy, please check with the Transfer/Counseling Center.
  5. Wait for the good news and celebrate!!!

**Check out [WWW.CALSTATE.EDU/APPLY](http://WWW.CALSTATE.EDU/APPLY) for extensive transfer information, virtual tours, program planning, applying on-line and much, much more!**