

## Make an Appointment with a WHTC Tutor

1. Log into Corsair Connect.
2. Click on the yellow “Tutoring Appointments” logo on the left side of the page:



3. If you don't have an account already, you will be prompted to fill in your personal information and **REGISTER**. Providing your cell phone number at the bottom of the page will allow you to receive text notifications regarding your appointment (recommended).
4. Choose a tutoring center from the drop-down menu at the top-center of the page.
5. Make an appointment at the desired time by clicking on one of the available white boxes. Fill in the Course/Class as well as the specific topic you would like to work on (i.e. “refining my thesis” instead of just “my essay”). You can also upload documents you would like to work on or discuss. This will allow the tutor to be better prepared for your session.
6. Click “Create Appointment” at the bottom of the window.
7. You will receive a confirmation email with the meeting ID of the WHTC Tutoring Zoom Room.
8. Before your appointment, click on the zoom room link or copy and paste the zoom room ID into your zoom login page. A host will let you into the room and you will be placed in a breakout with your tutor.