

CSU Application Next Steps Checklist



☐ **January 1 - Create a Campus Portal**

- Each CSU campus will email you to create a campus portal. This is where they will send you important information regarding admissions, financial aid, and missing documents.

☐ **January 1-31 - Update Application**

- An email will be sent to you with directions on how to update your application with fall grades, winter, and spring classes.
- Even if you have no updates to provide, you must log into your application/portal to complete the application update.
- Continuously check your CSU campus portals for information on missing documents such as transcripts and supplemental applications. Note: not all schools require supplemental applications and transcripts.

☐ **February 16 - March 5 - ADT Certification**

- Submit an "Associate Bachelors Degree Petition" to SMC Admissions and Records by March 5th if:
 - If you did not indicate that you will be completing an Associates Degree for Transfer (ADT), by the end of Spring 2021, on your CSU application.
OR
 - If you indicated a different/wrong major, on your CSU application.
- If you did indicate that you will be completing an ADT by the end of Spring 2021, on your CSU application, you do not have to take any further action.

☐ **February 16 - April 15 - Petition for Spring Graduation**

- If you will be completing an SMC Degree or Certificate (non-ADT) by the end of Spring 2021, make sure to submit an "Associate & Bachelor's Degree Petition" by April 15th.

☐ **March 1- April 30 - Await Admissions Decision**

- CSU admissions decisions will be released throughout spring, but all decisions will be released by the end of April.
- Check your CSU campus portal for admissions decisions.

☐ **March 1-May 1 - Accept an Admissions Offer**

- If you are accepted, you must submit your Intent to Register by May 1st. You may only accept admissions to 1 CSU. A non-refundable deposit is due at the time you submit your Intent to Register. Each campus will have a different deposit requirement.

☐ **May 1- June 1 - Petition for CSUGE/IGETC Certification**

- Complete the CSU GE or IGETC certification petition and submit it to SMC Admissions and Records ASAP.
- While you may be able to submit certification after June 1st, it is strongly recommended you complete this process ASAP. SMC allows students to petition for CSU GE or IGETC Certification until July 31st.

☐ **July 1-15 - Submit All Transcripts and Exam Scores (AP, IB and A-Level)**

- Have official transcripts from all colleges attended sent to your transfer university by July 1st.
- Some schools will allow transcripts and exam scores submitted by July 15th. Check your CSU Campus portal for details.