



Santa Monica College
DISABLED STUDENT PROGRAMS AND SERVICES
STUDENT RIGHTS AND RESPONSIBILITIES

Student Rights

My participation in Disabled Student Programs and Services (DSP&S) shall be entirely voluntary.

Receiving support services or instruction authorized through DSP&S shall not preclude me from participating in any other course, program, or activity offered by the college.

Personal information will be kept confidential in order to protect against unauthorized disclosure. Portions may be shared with the Chancellor's Office of the California Community Colleges or other state or federal agencies; however, disclosure to these parties is made in strict accordance with applicable statutes regarding confidentiality, including the Family Educational Rights and Privacy Act (20 U.S.C. 1232(g)). Pursuant to Section 7 of the Federal Privacy Act (Public Law 93-579; 5 U.S.C. § 552a, note). The information is being collected pursuant to California Education Code Sections 67310-67312, and 84850; and California Code of Regulations, Title 5, Section 56000 et seq.

I have the opportunity to appeal an accommodation with Steve Hunt, the ADA/504 Compliance Officer or designee at (310) 434-4689 or Hunt_Steve@smc.edu.

I have the opportunity to appeal a decision pertaining to issues related to the Student Code of Conduct with The Office of Student Judicial Affairs at (310) 434-4220 or Student_Judicial_Affairs@smc.edu.

Student Responsibilities

I will provide DSP&S with the necessary information, documentation and/or forms to verify my disability-related needs.

I will utilize DSP&S services in a responsible manner. I understand that DSP&S has service provision policies and procedures, which must be adhered to for continuation of services (e.g. sign language interpreting, note-taking, test accommodations).

I will comply with the SMC Student Conduct Code and all other applicable laws and regulations related to student conduct, as detailed in the college catalogue per Administrative Regulations 4410.

I will make measureable progress toward the goals established in my educational plan or when I am enrolled in a regular college course and meet academic standards established by the college.

I will meet with a DSP&S certificated staff (counselor/LD/ABI/HTTC Specialist) to request services and accommodations every term in a timely manner.

I will meet with a DSPS certificated staff to discuss and implement my Academic Accommodation Plan (AAP) which may be adjusted when appropriate.

I understand that an accommodation cannot alter or lower the fundamental requirements of course, degree, program, or activity.

I read and understand the Student Rights and Responsibilities.

Student Signature

Date

Parent Signature (if under 18)

Date