

Suggested Actions for Student Conduct and Concerning Behaviors

Disruptive Behavior (examples: leaving class frequently, monopolizing discussions, undermining instructor, verbal/physical threats, cell phone use, tardiness, disrespectful language/behavior in emails/in person, etc..)

Concerning/Worrisome Behavior (examples: frequent absences, sleeping in class, disclosed struggling with mental health and/or suicidal thoughts, observed talking to themselves, exhibiting odd behaviors, intoxicated student, "spacing out", poor hygiene, disclosed food/housing insecurity, etc..)

Is the behavior immediately threatening to self or others or is the student visibly intoxicated?

YES

Call Campus Police at 310-434-4300 or Dial 911 from a campus phone only.

NO

Is the behavior significantly disruptive and preventing you from continuing to teach your class? Examples include: student has not complied with your directive to cease a disruptive behavior, student shouts and/or uses vulgar language, seems "out of touch" with reality and disruptive to learning environment or there is a violation of the Code of Conduct.

YES

Consider a classroom removal for two consecutive classes:
<https://www.smc.edu/student-support/student-judicial-affairs/classroom-removal-form.php>

NO

Consider asking your student to meet privately and discuss the behavior.

- Express what you have noticed and determine if you can take additional steps to assist the student.
- Provide possible referrals that may help.
- Refer to policies in your syllabus regarding behavior and discuss appropriate expectations and/or boundaries.
- Discuss an action plan for improvement.
- After the meeting, consider following up with an email to summarize your conversation.

If you are still concerned, consider the additional options on the next page.



Did your student express being part of a special program on campus, such as DSPS, Guardian Scholars, Scholars, Black Collegians, etc...? If so, consider **contacting the program leader** for additional guidance and support.

AND/OR

Did your student express housing/food insecurity, basic needs challenges, financial hardship, etc...? Consider a referral to Basic Needs https://cm.maxient.com/reportingform.php?SantaMonicaCollege&layout_id=1 or TBH virtual support.

AND/OR

Did your student express struggling with mental health, including depression, anxiety, suicidal thoughts, recent sexual assault, etc...? **Remember, if student is expressing immediate danger to self/others, call campus police 310-434-4300 and do not leave student alone until police arrive.**

If concerns are not immediate;

- Complete a referral to the Care and Prevention Team or consult with a team.
- If student disclosed sexual assault/harassment, refer or consult with Title IX Coordinator.
- Refer your student to the **Center for Wellness and Wellbeing 310-434-4503, and for 24/7 emotional support students can call 800-691-6003.**

AND/OR

Check in with your student to ensure they have connected with resources. If they have not, encourage them to seek support. Continue to coordinate with the appropriate office to support the student and communicate any additional observations and concerns. Has the behavior improved?

YES

Continue monitoring your student and return to decision tree if needed.

NO

Consider providing your student a written warning/reminder of previous discussion.

AND/OR

Consider consulting with **Ombuds Office (310) 434-3986, Dept. Chair and/or Director of Student Judicial Affairs 310-434-4220 or attend drop-in consultation.** Has the behavior improved?

YES

Continue monitoring your student and return to decision tree if needed.

NO

Refer to **Student Judicial Affairs by completing online form: <https://cm.maxient.com/reportingform.php?SantaMonicaCollege>**

AND/OR

Consult with **SJA/CPT for continued support if needed, call 310-434-4220 or attend drop-in hours.**